

**POLICY & RESOURCES COMMITTEE**

**Wednesday 3<sup>rd</sup> June 2026**

**7:00 p.m.**

\*Cllr A. Watts – Chairman  
Cllr S Kane – Deputy Chairman  
Cllr J. Lea  
Cllr J Parsons  
Cllr S. Yerrell  
Cllr M. Markham  
Cllr H. Kane  
\*Cllr A. Crowley  
\*Cllr S. Heather  
\*Cllr B. Tomlinson  
\*Cllr N Zaman

\* Denotes Members present.

In attendance: Town Clerk and RFO & Essex County Councillor James Abbott.

057/26 **Recording of Meetings:** The notice was duly read to the meeting.

058/26 **Apologies for Absence:** Apologies for Absence were received from Cllr S Kane, Cllr H Kane, Cllr J Parsons, Cllr M Markham, Cllr S Yerrell and Cllr J Lea.

059/26 **Disclosures of Interest:**

<b>Member</b>	<b>Item</b>	<b>Interest</b>	<b>Reason</b>	<b>Action</b>
Cllr A Watts, Cllr A Crowley	Abbey filling station	Non- Pecuniary	Customer	Remained
Cllr A Crowley	L&J Hall digging	Non- Pecuniary	Customer	Remained

060/26 **Public Questions:** There were no public questions.

061/26 **ECC Update:** Cllr James Abbott attended the meeting and introduced himself to the Council. He expressed his commitment to driving forward improvements within the Town. Going forward, Cllr Abbott is happy to continue attending Council meetings to provide updates and answer questions from residents and councillors in his capacity as the Essex County Councillor.  
During his update, Cllr Abbott invited Councillors to identify roads within Waltham Abbey that they considered to be priorities for Highways attention and pothole repairs. Members were subsequently

consulted and their feedback was collated and forwarded to Cllr Abbott for consideration and discussion with Essex Highways.

- 062/26 **Accounts Paid:** The report was duly noted, and it was  
  
RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 08/04/26, 22/04/26 and 06/05/26 be confirmed and approved.
- 063/26 **Status List:** The report was duly noted.
- 064/26 **Budget Monitoring Report:** The report was duly noted.
- 065/26 **Direct Debits, Standing Orders and Transfers dated 01/03/26 - 31/03/26 & 01/04/26 – 30/04/26:** The report was duly noted.
- 066/26 **Imprest Account Payments dated 01/03/26 - 31/03/26 & 01/04/26 – 30/04/26:** The report was duly noted.
- 067/26 **Current Bank Reconciliation Statements dated 31/03/26 & 30/04/26:**  
The report was duly noted.
- 068/26 **CCLA Statement:** The statement was duly noted.
- 069/26 **Website Report:** Members considered the proposal to proceed with the new Website build. Following discussion, it was proposed by Cllr A Watts, seconded by Cllr S Heather, and agreed unanimously by members. It was  
  
RESOLVED-THAT the Council proceed with the proposed new Website build.
- 070/26 **Internal Audit:** The report was duly noted, and it was  
  
RESOLVED - THAT Members received and noted the update regarding the Council's Internal Audit arrangements.  
It was proposed by Cllr A Watts, seconded by Cllr S Heather and agreed unanimously that options for the appointment of an Internal Auditor for the 2026/27 financial year be presented to the next Full Council meeting for consideration.
- 071/26 **Items to be added to the next agenda for discussion:**
- 072/26 **Exclusion of Press and Public:** It was moved by the chairman and  
  
RESOLVED – THAT due to the confidential nature of the following items to be discussed, the press and public will be temporarily excluded from the meeting.

073/26 **Budget Monitoring Detailed Accounts:** The report was duly noted.

074/26 **Grant Applications:** The report was reviewed.

Members considered a Grant application from Epping Affordable Housing, including the organisation's work within the local community and the benefits provided to the residents. It was

RESOLVED-THAT a Grant of £500 be awarded to Epping Forest Affordable Housing.

Proposed by Cllr S Heather, seconded by Cllr A Watts and agreed unanimously.

**Cllr A Watts Chairman**

**Closed the meeting**