



WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

E-MAIL: townclerk@walthamabbey-tc.gov.uk
TEL: 01992 714949

YOUR REF:

OUR REF: NP/MG

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **3rd June 2026 at 7.00pm.** at the Town Hall.

Yours sincerely,
Town Clerk

Miss Natalie Page

.....

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk
5. **ECC Update:** Town Clerk to provide a verbal update.



6. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 08/04/26, 22/04/26 and 06/05/26 (Enc 1).
7. **Status List:** To note the Status list (Enc 2).
8. **Budget Monitoring Report:** To receive the RFO's report (Enc 3).
9. **Direct Debits, Standing Orders and Transfers dated 01/03/26 - 31/03/26 & 01/04/26 - 30/04/26** (Enc 4).
10. **Imprest Account Payments dated 01/03/26 - 31/03/26 & 01/04/26 - 30/04/26** (Enc 5).
11. **Current Bank Reconciliation Statements dated 31/03/26 & 30/04/26** (Enc 6).
12. **CCLA Report:** To receive the RFO's report (Enc 7).
13. **Website Report:** To receive the RFO's report (Enc 8).
14. **Internal Audit:** To receive a verbal update from RFO.
15. **Items to be added to the next agenda for discussion:** Items to be submitted for next meeting on 8th July 2026.
16. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
17. **Budget Monitoring Detail Accounts:** Detailed Accounts break down (Enc 9).
18. **Grant Application:** To review the grant application (Enc 10).

TO: Cllr A Watts - Chairman
Cllr S Kane – Deputy Chairman
Cllr J Lea
Cllr J Parsons
Cllr S Yerrell
Cllr H Kane
Cllr M Markham
Cllr A Crowley
Cllr S J Heather
Cllr N Zaman
Cllr B Tomlinson

Date: 28th May 2026

08/04/2026

WALTHAM ABBEY TOWN COUNCIL

15:17

Invoices Due for Payment by 8 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Abbey Filling Station [ABFILL]								
31/03/2026	369	990	990/Fuel Charges		28/04/2026	726.94		726.94
Total of Invoices Due (ABFILL)						726.94	0.00	726.94 ✓
Connor L Taylor [AMPTREE]								
17/03/2026	AMP-1232	1016	1016/Abbey Churchyard Works		14/04/2026	3,770.00		3,770.00
21/03/2026	AMP-1233	1017	1017/Cemetery Tree Works		18/04/2026	8,860.00		8,860.00
Total of Invoices Due (AMPTREE)						12,630.00	0.00	12,630.00 ✓
Telephone : 01708 765443 Contact : Connor Taylor								
Aquacool Limited [AQUACOOL]								
31/03/2026	469585	991	991/Water/Bottle Deposit		28/04/2026	60.41		60.41
Total of Invoices Due (AQUACOOL)						60.41	0.00	60.41 ✓
Telephone : 08006 345678								
Chapple & Jenkins [CHAPPLE]								
27/03/2026	30490224	994	994/Bar Purchases		24/04/2026	189.88		189.88
Total of Invoices Due (CHAPPLE)						189.88	0.00	189.88 ✓
Telephone : 01179 721100								
DCK Accounting Solutions Ltd [DCKBEA]								
31/03/2026	TPC12238	995	995/2 x Monthly Account Visits		31/03/2026	1,391.06		1,391.06
Total of Invoices Due (DCKBEA)						1,391.06	0.00	1,391.06 ✓
Telephone : 01793 739110								
Froom & Co Limited [FROOM]								
03/2026	44524	997	997/12 Yard Skip Hire		28/04/2026	492.00		492.00
Total of Invoices Due (FROOM)						492.00	0.00	492.00 ✓
Telephone : 01992 444274								
James Hallam Ltd [JAMESHALLA]								
30/03/2026	19579771	998	998/Cyber Insurance 26-27		27/04/2026	1,633.80		1,633.80
Total of Invoices Due (JAMESHALLA)						1,633.80	0.00	1,633.80 ✓
Telephone : 01752 670440								
Saint-Gobain Building Distribution Ltd [JEWSON]								
16/03/2026	0736/00171786	999	999/Screws/Redwood PSE		15/04/2026	69.61		69.61
16/03/2026	0736/00171788	1000	1000/Handsaw		15/04/2026	6.98		6.98
25/03/2026	0736/00172173	1001	1001/Screws/Level/FSC		24/04/2026	42.01		42.01
Total of Invoices Due (JEWSON)						118.60	0.00	118.60 ✓
Telephone : 01815 071178								
Landscape Supply Co [LANDSCAPE]								
10/03/2026	157186	1003	1003/Transbank Red TRB3		07/04/2026	437.92		437.92
31/03/2026	158041	1004	1004/Stihl Service Kit		28/04/2026	113.96		113.96

Enclosure Number 7

Invoices Due for Payment by 8 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Telephone : 0203 191 9901 Contact : Jonathan Brown						Total of Invoices Due (LANDSCAPE)	551.88	0.00	551.88 ✓
L & J Hall Digging Services Ltd [LESHAL]									
31/03/2026	INV-1511	1002	1002/Grave Digging/Pot Holes		30/04/2026	1,508.00		1,508.00	
Telephone : 01277 899808 Contact : Janet Hall						Total of Invoices Due (LESHAL)	1,508.00	0.00	1,508.00 ✓
MEMSAFE LIMITED [MEMSAFE]									
31/03/2026	4748	1005	1005/Hire Herras Fencing		28/04/2026	222.00		222.00	
Telephone : 01495 212232 Contact : Richard						Total of Invoices Due (MEMSAFE)	222.00	0.00	222.00 ✓
R E Gore Building Services Ltd [REGORE]									
30/03/2026	SS305790	1008	1008/Monthly Site Checks		27/04/2026	525.60		525.60	
Telephone : 03333 201010 Contact : Allyson Page						Total of Invoices Due (REGORE)	525.60	0.00	525.60 ✓
Mr E Rolls [ROLLS]									
31/03/2026	31032026/5397	996	996/Stock Take		28/04/2026	290.00		290.00	
Telephone : 07718 328015						Total of Invoices Due (ROLLS)	290.00	0.00	290.00 ✓
Rialtas Business Solutions Ltd [RURALB]									
13/03/2026	33500	1009	1009/PO Processing Training		20/03/2026	1,017.10		1,017.10	
27/03/2026	33543	1010	1010/Allotments Training		03/04/2026	1,402.90		1,402.90	
Telephone : 01793 731296 Contact : JAN						Total of Invoices Due (RURALB)	2,420.00	0.00	2,420.00 ✓
SLCC Enterprises Ltd [SLCCENT]									
30/03/2026	BK225661-1	1011	1011/Power in Place Conference		27/04/2026	785.00		785.00	
Telephone : 01823 253646						Total of Invoices Due (SLCCENT)	785.00	0.00	785.00 ✓
Tritec Environmental Services Ltd [TRITEC]									
30/03/2026	SX34950/03/2026	1012	1012/Water Treatment		27/04/2026	1,200.00		1,200.00	
Telephone : 01923 202085 Contact : Martin Ridley						Total of Invoices Due (TRITEC)	1,200.00	0.00	1,200.00 ✓
Vanitorials Ltd [VANITORIAL] R									
26/03/2026	INV856756	1013	1013/Cleaning Products		23/04/2026	111.54		111.54	

5792

08/04/2026

WALTHAM ABBEY TOWN COUNCIL

15:18

Invoices Due for Payment by 8 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Telephone : 01268 752224								
Total of Invoices Due (VANITORIAL)						111.54	0.00	111.54 ✓
Total of Invoices Due (Bought Ledger 1)						24,856.71	0.00	24,856.71
TOTAL OF INVOICES DUE (ALL LEDGERS)						24,856.71	0.00	24,856.71

+ £5,918.66 APRIL PAYMENTS

+ £250 DDR

£375 TICKET SALES

£1495 EXPENSES.

£31,418.32

Invoices Due for Payment by 22 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Alliance Automotive UK CV Ltd [ALLIANCE]									
20/04/2026	IWCV208282	1048	1048/Hi-Lift Sundires		18/05/2026	36.41		36.41	
Telephone : 01992 762519						Total of Invoices Due (ALLIANCE)	36.41	0.00	36.41
BZ Commercial Finance DAC re Banner Grp [BANNER]									
21/04/2026	LU50859	1074	1074/A4 Punched Pockets		19/05/2026	32.11		32.11	
21/04/2026	LU50860	1075	1075/Ballpoint Pens		19/05/2026	2.53		2.53	
21/04/2026	LU50862	1076	1076/First Aid Kit		19/05/2026	10.63		10.63	
21/04/2026	LU50868	1077	1077/Presentation Cards		19/05/2026	17.38		17.38	
Telephone : 08435 383311 Contact : Accounts Receivable						Total of Invoices Due (BANNER)	62.65	0.00	62.65
BEMOR BUILDING CONTRACTORS LTD [BEMORB]									
05/03/2026	17532	1031	1031/Grounds Supplies		04/04/2026	187.83		187.83	
Telephone : Contact : Philip Porter						Total of Invoices Due (BEMORB)	187.83	0.00	187.83
Boom Access Services Ltd [BOOM]									
18/04/2026	4482	1032	1032/LOLER Test and Repairs		16/05/2026	1,246.39		1,246.39	
Telephone : 02039 123322						Total of Invoices Due (BOOM)	1,246.39	0.00	1,246.39
Chapple & Jenkins [CHAPPLE]									
02/04/2026	30492349	1034	1034/Bar Supplies		30/04/2026	328.24		328.24	
10/04/2026	30494822	1035	1035/Bar Supplies		08/05/2026	612.98		612.98	
Telephone : 01179 721100						Total of Invoices Due (CHAPPLE)	941.22	0.00	941.22
Essex Association of Local Councils [EALC]									
09/04/2026	19086	1036	1036/EALC/NALC Affiliation		07/05/2026	2,145.76		2,145.76	
Telephone : 01371 879722						Total of Invoices Due (EALC)	2,145.76	0.00	2,145.76
Froom & Co Limited [FROOM]									
08/04/2026	44601	1038	1038/12 Yard Skip Hire		06/05/2026	492.00		492.00	
Telephone : 01992 444274						Total of Invoices Due (FROOM)	492.00	0.00	492.00
Tricia Gurnett [GURNETT]									
18/04/2026	18042026	1056	1056/Guided Tours		16/05/2026	56.00		56.00	
Telephone : Contact : Tricia Gurnett						Total of Invoices Due (GURNETT)	56.00	0.00	56.00

22/04/2026

WALTHAM ABBEY TOWN COUNCIL

Page 2

15:02

Invoices Due for Payment by 22 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Hopedima Engineering Ltd [HOPEDIMA]									
13/04/2026	SI-5824	1040	1040/Tractor Service/Repairs		11/05/2026	692.50		692.50 ✓	
Telephone : 01277 374627						Total of Invoices Due (HOPEDIMA)	692.50	0.00	692.50 ✓
TBS Hygiene LTD [HYGIENE]									
16/04/2026	8453	1054	1054/Dog Waste Collection Apr		14/05/2026	235.20		235.20 ✓	
						Total of Invoices Due (HYGIENE)	235.20	0.00	235.20 ✓
Jiggins & Sons [JIGGINS]									
07/04/2026	2980	1042	1042/Town Hall Leak		06/05/2026	1,260.00		1,260.00 ✓	
07/04/2026	2981	1043	1043/Projection Room Lead Vall		06/05/2026	2,004.00		2,004.00 ✓	
Telephone : 01992 621975 Contact : Luke Jiggins						Total of Invoices Due (JIGGINS)	3,264.00	0.00	3,264.00 ✓
Liftec Express Ltd [LIFTEC]									
07/04/2026	26003314/U1	1045	1045/Credit Note		05/05/2026	-211.10		0.00	
07/04/2026	260003550/U1	1046	1046/Contractual Maintenance		05/05/2026	227.95		16.85	
Telephone : 01162 011200 Contact : Rajinder Singh						Total of Invoices Due (LIFTEC)	16.85	0.00	16.85 ✓
Graham Martin [MARTING]									
16/04/2026	23042026	1065	1065/Entertainment Services		14/05/2026	150.00		150.00 ✓	
						Total of Invoices Due (MARTING)	150.00	0.00	150.00 ✓
MEMSAFE LIMITED [MEMSAFE]									
16/04/2026	4764	1047	1047/Cemetery Safety Works		14/05/2026	1,380.00		1,380.00 ✓	
Telephone : 01495 212232 Contact : Richard						Total of Invoices Due (MEMSAFE)	1,380.00	0.00	1,380.00 ✓
R E Gore Building Services Ltd [REGORE]									
09/04/2026	SS305802	1050	1050/Asbestos Works Depot		07/05/2026	2,678.40		2,678.40 ✓	
Telephone : 03333 201010 Contact : Allyson Page						Total of Invoices Due (REGORE)	2,678.40	0.00	2,678.40 ✓
ROYAL MAIL GROUP LTD [ROYALM]									
19/03/2026	1109730129	1052	1052/Response Services Licence		18/04/2026	119.88		119.88 ✓	
Telephone : 08457 640640						Total of Invoices Due (ROYALM)	119.88	0.00	119.88 ✓
Site-Equip Ltd [SITEEQUIP]									

15:02

Invoices Due for Payment by 22 May 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
15/04/2026	SC372971	1060	1060/Toilet hire 13Apr-12May		13/05/2026	156.82		156.82	
Telephone : 01256 384134						Total of Invoices Due (SITEEQUIP)	156.82	0.00	156.82 ✓
Teleshore (UK) Ltd [TSHORE]									
14/04/2026	50660	1055	1055/Shoring Panels		14/05/2026	207.00		207.00	
Telephone : 01495 212232						Total of Invoices Due (TSHORE)	207.00	0.00	207.00 ✓
Upton Mowers Ltd [UPSONS]									
13/04/2026	106477	1057	1057/Light Assy Rear		11/05/2026	187.63		187.63	
Telephone : 01621 892907 Contact : Duncan Ninnis						Total of Invoices Due (UPSONS)	187.63	0.00	187.63 ✓
Wellers Law Group LLP [WELLERS]									
01/04/2026	838052	1058	1058/GW Stores Legal Fees		29/04/2026	1,800.00		1,800.00	
						Total of Invoices Due (WELLERS)	1,800.00	0.00	1,800.00 ✓
WorkNest Limited [WORKNEST]									
14/04/2026	SINV100434	1059	1059/Employment Support		12/05/2026	2,474.40		2,474.40	
Telephone : 03452 268393						Total of Invoices Due (WORKNEST)	2,474.40	0.00	2,474.40 ✓
						Total of Invoices Due (Bought Ledger 1)	18,530.94	0.00	18,530.94
						TOTAL OF INVOICES DUE (ALL LEDGERS)	18,530.94	0.00	18,530.94 ✓

+ £245 FC DIVIDEND ✓

+ 0012 £500 ✓

TOTAL £19,275.94

06/05/2026

WALTHAM ABBEY TOWN COUNCIL

Page 1

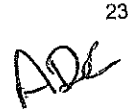
15:01

Invoices Due for Payment by 5 June 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Agrovista UK Ltd [AGROVISTA]									
23/04/2026	CD972130150	1082	1082 - Dry White Liner		21/05/2026	242.64		242.64	
Telephone : 01159 390202						Total of Invoices Due (AGROVISTA)	242.64	0.00	242.64 ✓
Altodigital Networks Limited [ALTODIGIT]									
28/04/2026	1194652ALTO	1081	1081 - Printing Costs		26/05/2026	1,325.66		1,325.66	
Telephone : 01384 286032						Total of Invoices Due (ALTODIGIT)	1,325.66	0.00	1,325.66 ✓
DAC Beachcroft Claims Limited [DACBEACH]									
02/2026	03-10556779	1103	1103/VAT on legal fees		26/03/2026	100.00		100.00	
03/2026	03-10562707	1104	1104/VAT on legal fees		20/04/2026	20.00		20.00	
Telephone : 01179 182000						Total of Invoices Due (DACBEACH)	120.00	0.00	120.00 ✓
DCK Accounting Solutions Ltd [DCKBEA]									
25/04/2026	TPC12266	1083	1083 - Accounting Services		25/04/2026	1,391.06		1,391.06	
Telephone : 01793 739110						Total of Invoices Due (DCKBEA)	1,391.06	0.00	1,391.06 ✓
Essex Pension Fund [ESCOFP]									
05/05/2026	ECC-APR26	1101	1101/ECC Superann Apr2026		02/06/2026	14,838.04		14,838.04	
						Total of Invoices Due (ESCOFP)	14,838.04	0.00	14,838.04 ✓
Fit for Work Massage [FFWMASSAGE]									
01/04/2026	010426A	1084	1084 - Wellness Event May		29/04/2026	300.00		300.00	
Telephone : 07379 458014						Total of Invoices Due (FFWMASSAGE)	300.00	0.00	300.00 ✓
Froom & Co Limited [FROOM]									
24/04/2026	44676	1085	1085 - 12 Yard Skip		22/05/2026	492.00		492.00	
Telephone : 01992 444274						Total of Invoices Due (FROOM)	492.00	0.00	492.00 ✓
Gemma Culling [GEMMASFARM]									
06/05/2026	06052026-0001	1105	1105 - Town Show Ent		03/06/2026	497.50		497.50	
Telephone : 07825 152889						Total of Invoices Due (GEMMASFARM)	497.50	0.00	497.50 ✓
Griggs Streetlighting & Maintenance Ltd [GRIGGS]									
25/04/2026	GS2774	1087	1087 - Cyard Lamp Works		25/04/2026	528.00		528.00	
						Total of Invoices Due (GRIGGS)	528.00	0.00	528.00
G Harrison [HARRISONG]									
30/04/2026	30042026	1086	1086 - Welding works		14/05/2026	237.00		237.00	

15:01

Invoices Due for Payment by 5 June 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Total of Invoices Due (HARRISONG)						237.00	0.00	237.00 ✓
Andy Iles Electrics Ltd [ILES]								
29/04/2026	INV-1545	1088	1088 - CCTV Electrics		27/05/2026	168.00		168.00
Telephone : 01438 355133				Total of Invoices Due (ILES)		168.00	0.00	168.00 ✓
Contact : Andy Iles								
HM Revenue & Customs 120/W21563 [INLANR]								
05/05/2026	HMRC-APR26	1100	1100/HMRC PAYE/NI Apr2026		02/06/2026	20,927.58		20,927.58
Total of Invoices Due (INLANR)						20,927.58	0.00	20,927.58 ✓
Jiggins & Sons [JIGGINS]								
30/04/2026	3001	1090	1090 - Painting Works Top Flr		28/05/2026	348.00		348.00
30/04/2026	3003	1091	1091 - Lock M Pub Convenience		28/05/2026	156.00		156.00
30/04/2026	3004	1092	1092 - New Reg/Meeting Room		28/05/2026	1,702.08		1,702.08
Telephone : 01992 621975				Total of Invoices Due (JIGGINS)		2,206.08	0.00	2,206.08 ✓
Contact : Luke Jiggins								
J Daniels T/As Jof's Property Services [JOFS]								
29/04/2026	INVOICE-251	1093	1093 - Painting Works TC		27/05/2026	1,000.00		1,000.00
Telephone :				Total of Invoices Due (JOFS)		1,000.00	0.00	1,000.00 ✓
Contact : Jonathan Daniels								
Lamps & Tubes Illuminations Ltd [LAMPS]								
30/04/2026	INV-72472	1095	1095 - Sun Street Bunling		30/04/2026	387.26		387.26
Telephone : 01494 783541				Total of Invoices Due (LAMPS)		387.26	0.00	387.26 ✓
Contact : Matt Taylor								
L & J Hall Digging Services Ltd [LESHAL]								
28/04/2026	INV-1519	1094	1094 - Grave Digging Services		28/05/2026	930.00		930.00
Telephone : 01277 899808				Total of Invoices Due (LESHAL)		930.00	0.00	930.00 ✓
Contact : Janet Hall								
Quickfil Pest Control Services Ltd [QUICKIL]								
01/05/2026	12300875	1097	1097 - Pest Control Services		29/05/2026	129.00		129.00
Telephone : 01992 715975				Total of Invoices Due (QUICKIL)		129.00	0.00	129.00 ✓
R E Gore Building Services Ltd [REGORE]								
21/04/2026	SS305825	1098	1098 - Monthly H&S Checks		19/05/2026	525.60		525.60



06/05/2026

WALTHAM ABBEY TOWN COUNCIL

15:01

Invoices Due for Payment by 5 June 2026

For Bought Ledger 1

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
Telephone : 03333 201010						Total of Invoices Due (REGORE)	525.60	0.00	525.60 ✓
Contact : Allyson Page						Total of Invoices Due (Bought Ledger 1)	46,245.42	0.00	46,245.42
						TOTAL OF INVOICES DUE (ALL LEDGERS)	46,245.42	0.00	46,245.42

+ mm 6230

646,475.42

AG
 Andrew J
 Crowley.

STATUS LIST

Committee: Policy & Resources

Date: June 2026

Task/Project	Date Agreed	Work Schedule & Responsible Officer(s)	Budget Details £	Within Budget Yes/No	On Time	Comments including revised schedule (if necessary)
Allotments	P & R 7 Dec 2016	To determine other sites that may be suitable for the Council to acquire for allotment land. NP/PM/CM	N/A	N/A		Update: Enquiries concerning the covenant on the existing land adjacent to the cemetery have been submitted, and Epping Forest District Council has been pursued regarding possible land options for allotment provision. TC receiving positive updates on reviewing this position and they acknowledge the urgency of the matter CM/TC in liaison with EFDC ongoing.
Cemetery		BH Leading on Cemetery extension Health & Safety project in the cemetery is underway to meet legislation requirements. Memorial safety				TC/OM/PM in liaison with EFDC – ongoing. Reviewing this position and they acknowledge the urgency of the matter. District Councillors aware on the position.
Town Mead Depot	P & R 6 th Feb 2019	To work with EDFC on a fair agreement. TC/EFDC	N/A	N/A		Everything is currently on hold, likely due to Local Government Reform, until there is a clearer pathway regarding asset transfer arrangements. It was suggested that this item could potentially be removed from the status list at this stage. Rent remains unchanged, with the same amount having been

Property Update	P&R 1 st Sept 2021	Regular updates on property repairs and maintenance.	N/A	N/A	paid for the last three years. No further update was available. Ongoing Health & Safety maintenance and risk assessments remain up to date. Following recent inspections, fire door works and associated repairs are currently in progress.
Town Mead Parking	P&R 2022	To provide updates on the Town Mead Parking NP	N/A	N/A	A meeting took place with EFDC, Cllr H. Kane, the RFO and the Town Clerk, together with S. Heather. The Town Council raised concerns regarding the parking situation in relation to Town Mead and is seeking a final position regarding parking arrangements and the implications of the Essex Act at the next meeting, particularly as additional facilities have been introduced within the area over the years.
Policies Update	P&R Nov 22	To ensure an effective programme is in place to review policies. NP	N/A	N/A	Policies are scheduled to be reviewed throughout the year.
Rochford Pavilion	P&R Nov 22	This asset is with the legal team preparing the lease for the new nursery NP/BM An attempted break-in has been attempted no serious damage this was reported to police.	N/A	N/A	Town Clerk - In liaison with legal team and new Tenant in regards to the lease.
Town Mead Pavilion		To provide updates on Town Mead Pavilion plan. BM/TC	N/A	N/A	Following on from the meeting with EFDC TC to give a verbal update. TC to give a verbal update
Tennis Courts					The tennis courts have operationally be transferred to the Council from the previous operator.



WALTHAM ABBEY TOWN COUNCIL

COMMITTEE NAME	Policy and Resources
DATE OF MEETING	3 rd June 2026
REPORT AUTHOR	Jodie Law
CONTACT DETAILS	jodie.law@walthamabbey-tc.gov.uk
SUBJECT	Budget Monitoring Report
RECOMMENDATION	That the report be noted.
BACKGROUND	To inform the Committee on how the actual spend/income compares with the phased budget to date.
INFORMATION	This report refers to income and expenditure to 30 th April 2026 (8.33% to month 1)
SUMMARY OF REVENUE COST CENTRES	
101 Cemetery	Income is underperforming at 3.4%
102 Markets	Income is underperforming at 0%.
104 Allotments & Footpaths	Nothing significant to report.
105 Other Open Spaces	Nothing significant to report.
106 Public Conveniences	Nothing significant to report.
107 Gilwell Community Centre	Legal fees of £1,500 have been paid for the lease renewal at Gilwell stores but the tenant has now paid this bill.
302 Ninefields Recreation	Nothing significant to report.
303 Larsens Recreation	Nothing significant to report.
305 Town Mead Recreation	Income is performing well at 20.5%.
306 3g Pitch	Income is slightly underperforming 8%.
307 Town Mead Club	Nothing significant to report.
308 Town Show	Income is performing well at 103.3%.
502 Tourist Information Centre	Income is performing well at 12%, however expenditure is at 18.9%.
504 Town Hall Lettings	Income is underperforming at 6.6%.
505 Town Hall Bar	Income is underperforming at 7%.
507 Discretionary Spend	Nothing significant to report.
512 Democratic Representation	Nothing significant to report.

601 Depot, Plant and Equipment	Nothing significant to report.
602 Establishment	Nothing significant to report.
FINANCIAL IMPLICATIONS	The surplus is currently £4,791. To be expected at this point in the year.
ENCLOSURES	Revenue Budget Monitoring Report 30 th April 2026 Cost Centre Report 30 th April 2026 (Not public document)
DATA PROTECTION	None
COMMUNITY IMPACT	The Town Council has a responsibility to ensure that quality services are maintained and/or improved and that the Council is providing a cost-effective service that is fit for purpose. It is important for residents to feel confident that the Council will continue to challenge its own performance to ensure that the Council provides excellent value for money.
CARBON NEUTRAL	None
HEALTH & SAFETY	None
CRIME & DISORDER ACT 1997	None

REVENUE BUDGET MONITORING REPORT TO 30th April 2026

REVENUE BUDGET MONITORING REPORT TO 30th April 2026

COST CENTRE INFORMATION		ACTUAL INCOME TO DATE		ACTUAL NET TO DATE		BUDGET INCOME TO DATE		BUDGET EXP TO DATE		BUDGET NET TO DATE		CURRENT VARIANCE		COST CENTRE INFORMATION		MAIN DIFFERENCES	
DESCRIPTION	CODE	ACTUAL INCOME TO DATE	ACTUAL EXP TO DATE	ACTUAL NET TO DATE	BUDGET INCOME TO DATE	BUDGET EXP TO DATE	BUDGET NET TO DATE	BUDGET INCOME TO DATE	BUDGET EXP TO DATE	BUDGET NET TO DATE	BUDGET NET TO DATE	CURRENT VARIANCE	DESCRIPTION	CODE	DESCRIPTION	CODE	MAIN DIFFERENCES
<u>Environment</u>																	
Cemetery	101	2,896	12,386	-9,490	7,051	13,853	-6,802	7,051	13,853	-6,802	-2,688	Cemetery	101	Area of Concern*			
Markets	102	0	2,774	-2,774	600	3,065	-2,465	600	3,065	-2,465	-309	Markets	102	No issues			
Allotments & footpaths	104	0	129	-129	0	818	-818	0	818	-818	889	Allotments & footpaths	104	No issues			
Other open spaces	105	0	3,780	-3,780	0	4,196	-4,196	0	4,196	-4,196	416	Other open spaces	105	No issues			
Public conveniences	106	0	274	-274	0	1,047	-1,047	0	1,047	-1,047	773	Public conveniences	106	No issues			
Gillwell Comm Centre	107	1,645	1,500	145	1,708	230	1,478	1,708	230	1,478	-1,333	Gillwell Comm Centre	107	Area of Concern*			
Environment Totals				-16,302			-13,850			-13,850		-2,452					
<u>Recreation</u>																	
Ninefields Rec	302	75	685	-610	42	263	-221	42	263	-221	-389	Ninefields Rec	302	No issues			
Larsens Rec	303	1,336	4,462	-3,126	1,083	3,841	-2,758	1,083	3,841	-2,758	-368	Larsens Rec	303	No issues			
Town Mead Rec	305	10,743	4,938	5,805	9,358	9,060	298	9,358	9,060	298	5,507	Town Mead Rec	305	No issues			
3g Pitch	306	2,959	5,559	-2,600	3,084	2,794	290	3,084	2,794	290	-2,890	3g Pitch	306	Area of Concern*			
Town Mead Club	307	7,500	0	7,500	7,500	167	7,333	7,500	167	7,333	167	Town Mead Club	307	No issues			
Town Show	308	3,100	0	3,100	1,000	0	1,000	1,000	0	1,000	2,100	Town Show	308	No issues			
Recreation Totals				10,069			5,942			5,942		4,127					
<u>Policy & Resources</u>																	
Tourist Information Cent	502	134	5,278	-5,144	91	2,364	-2,273	91	2,364	-2,273	-2,871	Tourist Information Cent	502	Area of Concern*			
Town Hall Lettings	504	2,536	1,648	888	3,199	3,907	-708	3,199	3,907	-708	1,596	Town Hall Lettings	504	No issues			
Town Hall Bar	505	1,904	7,147	-5,243	2,275	7,681	-5,406	2,275	7,681	-5,406	163	Town Hall Bar	505	No issues			
Discretionary Spend	507	0	27	-27	0	1,038	-1,038	0	1,038	-1,038	1,011	Discretionary Spend	507	No issues			
Democratic Represent	512	0	51	-51	0	609	-609	0	609	-609	558	Democratic Represent	512	No issues			
Depot; Plant & Equipm	601	0	7,192	-7,192	0	9,518	-9,518	0	9,518	-9,518	2,326	Depot; Plant & Equipm	601	No issues			
Establishment	602	616,861	58,641	558,220	617,542	59,655	557,887	617,542	59,655	557,887	333	Establishment	602	No issues			
Policy & Resources Totals				541,451			538,335			538,335		3,116					
Revenue Budget Totals				530,218			530,427			530,427		4,791					

WALTHAM ABBEY TOWN COUNCIL
CURRENT BANK A/C
List of Payments made between 01/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/03/2026	Hiscox Insurance	Std Ord	£3,441.73	Hiscox - HU PIB 8187937
02/03/2026	IMPREST A/C	Transfer	£1,278.00	HSBC Current Account
02/03/2026	British Gas Lite A/c BGB490637	DD1	£13.58	871/BGB490637 13Jan-14Feb26
02/03/2026	ITDS Managed Services Limited	DD2	£1,013.29	926/IT support Mar2026
02/03/2026	CF Corporate Finance	DD	£627.41	CF Corp -Hosted Laptops x10
05/03/2026	British Gas A/c BGB490649	DD3	£1,247.08	940/BGB490649 19Jan-19Feb
09/03/2026	British Gas A/c BGB490643	DD4	£8.75	941/BGB490643 19Jan-22Feb
10/03/2026	Epping Forest DC	Std Ord	£85.00	EFDC Rates - 700022948
12/03/2026	HSBC Charges 1-31Jan2026	DR	£52.72	HSBC Charges 1-31Jan2026
12/03/2026	Epping Forest DC	Std Ord	£1,747.00	EFDC Rates-700021923
15/03/2026	Peninsula Business Services	Std Ord	£436.54	Peninsula Business Services
16/03/2026	HSBC COMMERCIAL CARD	DD	£441.34	HSBC Commercial Card
17/03/2026	Castle Water A/c TW4279845344	DD5	£57.97	924/Water2310901 1-28Feb26
17/03/2026	Castle Water A/c TW4498987441	DD6	£51.74	923/Water2271854 1-28Feb26
17/03/2026	Castle Water A/c TW9227632090	DD7	£62.18	922/Water2252491 1-28Feb26
17/03/2026	G4S Cash Solutions (UK) Ltd	DD8	£89.18	866/Cash collection Svc Jan26
18/03/2026	Salaries March 2026	DD	£39,130.94	Salaries March 2026
19/03/2026	Castle Water A/c TW1055148038	DD9	£180.29	953/Water2231353 1-28Feb26
19/03/2026	Heineken UK	DD10	£354.00	946/Bar supplies
19/03/2026	British Gas A/c 603493604	DD11	£883.86	939/Ac603439604 29Jan-28Feb
20/03/2026	Epping Forest DC	Std Ord	£530.00	EFDC Rates - 700023471
20/03/2026	Epping Forest DC	Std Ord	£19.00	EFDC Rates - 700069118
20/03/2026	Pitney Bowes Ltd	DD12	£110.50	1006/Meter Refil/Charge
23/03/2026	Epos Now Ltd	DD	£22.80	Epos Now -Payments Pro
23/03/2026	PEAC (UK) Limited	DD13	£198.00	867/Copier lease 21Mar-20Jun
23/03/2026	British Gas Lite A/c BGB490637	DD14	£9.75	942/BGB490637 14Feb-9Mar
23/03/2026	Biffa Waste Services Ltd	DD15	£499.20	919/Food waste 29Jan-12Feb
23/03/2026	SSE Energy Solutions A/c 87003	DD16	£49.97	981/Ac8700325179 1-28Feb26
23/03/2026	SSE Energy Solutions A/c 87003	DD17	£15.19	980/Ac8700326921 1-28Feb26
23/03/2026	SSE Energy Solutions A/c 87003	DD18	£1,407.61	982/Ac8700334262 1-28Feb26
24/03/2026	SSE Energy Solutions A/c 87003	DD19	£198.19	983/Ac8700325398 21Oct-31Jan26
25/03/2026	SSE Energy Solutions A/c 87003	DD20	£180.95	984/Ac8700335177 31Oct-28Feb26
26/03/2026	HSBC Total Charges to 4Mar2026	DR	£4.86	HSBC Total Charges to 4Mar2026

Total Payments **£54,448.62**

Enclosure Number 4

WALTHAM ABBEY TOWN COUNCIL
CURRENT BANK A/C
List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/04/2026	IMPREST A/C	Transfer	£1,278.00	HSBC Current Account
01/04/2026	ITDS Managed Services Limited	DD1	£1,013.29	952/IT Support Apr2026
07/04/2026	British Gas A/c BGB490643	DD2	£7.20	987/BGB490643 22Feb-22Mar
07/04/2026	British Gas A/c BGB490649	DD3	£1,277.08	986/BGB490649 19Jan-19Mar26
07/04/2026	Pitney Bowes Ltd	DD4	£111.22	1007/Meter Refill/Charge
09/04/2026	Public Works Loan Board	DD	£17,980.01	PWLB
10/04/2026	CF Corporate Finance	DD	£627.41	CF Corp -Hosted Laptops x10
10/04/2026	Epping Forest DC	Std Ord	£1,651.50	EFDC Rates-700021923
10/04/2026	Epping Forest DC	Std Ord	£84.10	EFDC Rates - 700022948
10/04/2026	HSBC Charges 1-28Feb2026	DR	£56.72	HSBC Charges 1-28Feb2026
15/04/2026	HSBC COMMERCIAL CARD	DD	£1,490.55	HSBC Commercial Card
15/04/2026	G4S Cash Solutions (UK) Ltd	DD5	£89.18	925/Cash collection svc Feb26
16/04/2026	CF Corporate Finance	Std Ord	£1,414.49	CF Corp -Hosted DELL Server
16/04/2026	Castle Water A/c TW4279845344	DD6	£68.08	1021/Water and Wastewater Mar
16/04/2026	Castle Water A/c TW4498987441	DD7	£80.73	1079/Water Charges March 305
16/04/2026	Castle Water A/c TW9227632090	DD8	£76.50	1080/Water Charges March 602
17/04/2026	Salaries April 2026	DD	£41,606.84	Salaries April 2026
20/04/2026	Epping Forest DC	Std Ord	£442.00	EFDC Rates - 700023471
20/04/2026	Epping Forest DC	Std Ord	£15.78	EFDC Rates - 700069118
20/04/2026	Epos Now Ltd	DD	£22.80	Epos Now -Payments Pro
20/04/2026	Heineken UK	DD9	£354.00	1102/Bar supplies
21/04/2026	SSE Energy Solutions A/c 87003	DD10	£106.17	1063/Ac8700326775 1Dec-31Mar
23/04/2026	British Gas Lite A/c BGB490637	DD11	£13.15	1066/BGB490637 9Mar-9Apr
23/04/2026	Castle Water A/c TW6976490058	DD12	£179.50	1023/Water and Wastew Feb-Jul
23/04/2026	SSE Energy Solutions A/c 87003	DD13	£47.59	1028/Electricity March
23/04/2026	SSE Energy Solutions A/c 87003	DD14	£19.25	1026/Electricity March
23/04/2026	SSE Energy Solutions A/c 87003	DD15	£1,235.35	1064/Ac8700334262 1-31Mar26
23/04/2026	SSE Energy Solutions A/c 87003	DD16	£21.29	1062/Ac8700335177 1-31Mar26
24/04/2026	Pitney Bowes Ltd	DD17	£110.50	1078/Meter Charges Franking
26/04/2026	HSBC Total Charges to 4Apr2026	DR	£6.92	HSBC Total Charges to 4Apr2026
27/04/2026	Biffa Waste Services Ltd	DD18	£664.85	1015/March Waste Services

Total Payments **£72,152.05**

WALTHAM ABBEY TOWN COUNCIL
IMPREST A/C
List of Payments made between 01/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/03/2026	Advanced Vision Surveillance	Std Ord	£1,278.00	AVS-CCTV Mntnce Agreement
Total Payments			<u>£1,278.00</u>	

Enclosure Number S

WALTHAM ABBEY TOWN COUNCIL

IMPREST A/C

List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
01/04/2026	Advanced Vision Surveillance	Std Ord	£1,278.00	AVS-CCTV Mntnce Agreement
Total Payments			<u>£1,278.00</u>	

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 1 - CURRENT BANK A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CURRENT A/C	30/04/2026	9	2,500.00
MONEY MANAGER A/C	30/04/2026	901	755,929.36
			<u>758,429.36</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			758,429.36
<u>Unpresented Receipts (Plus)</u>			
15/04/2026 2168		1.77	
15/04/2026 2168		264.00	
22/04/2026 2169		85.00	
22/04/2026 2169		4.50	
29/04/2026 2170		1,165.00	
29/04/2026 2170		1.20	
29/04/2026 2170		6.34	
			<u>1,527.81</u>
			759,957.17
		Balance per Cash Book is :-	759,957.17
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Enclosure Number 6

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 4 - IMPREST A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
IMPREST A/C	30/04/2026	593	1,000.72
			<u>1,000.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,000.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,000.72
		Balance per Cash Book is :-	1,000.72
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 8 - HSBC COMMERCIAL CARD

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Commercial Card	30/04/2026		-353.46
			<u>-353.46</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-353.46
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-353.46
		Balance per Cash Book is :-	-353.46
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 1 - CURRENT BANK A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CURRENT A/C	31/03/2026	1	2,500.00
MONEY MANAGER A/C	31/03/2026	897	117,555.55
			<u>120,055.55</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			120,055.55
<u>Unpresented Receipts (Plus)</u>			
25/03/2026 2164		25.00	
31/03/2026 2165		1,030.00	
31/03/2026 2165		11.47	
31/03/2026 2166		195.00	
31/03/2026 2166		4.50	
31/03/2026 2166		477.62	
			<u>1,743.59</u>
			121,799.14
		Balance per Cash Book is :-	121,799.14
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 4 - IMPREST A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
IMPREST A/C	31/03/2026	588	1,000.72
			<u>1,000.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,000.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,000.72
		Balance per Cash Book is :-	1,000.72
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 8 - HSBC COMMERCIAL CARD

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Commercial Card	31/03/2026		-891.73
			<u>-891.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-891.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-891.73
		Balance per Cash Book is :-	-891.73
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Statement of Account

Miss Jodie M Law
Waltham Abbey Town Council
Highbridge Street
WALTHAM ABBEY
Essex
EN9 1DG

5 April 2026

Account name: **WALTHAM ABBEY TOWN COUNCIL**
Account number: **PS3078578-001**
Statement period: **28/02/2026 to 31/03/2026**

Account summary

Total valuation as at 31 March 2026 **£222,835.49**
Total valuation as at last statement at 28 February 2026 **£321,772.26**

Holdings as at 31 March 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	222,835.4900	£1.00	£222,835.49
Total value			£222,835.49

Transactions for the period from 28 February 2026 to 31 March 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
03/03/2026	Income Reinvestment	1,063.2300	£1.0000	£1,063.23
17/03/2026	Withdrawal	-100,000.0000	£1.0000	-£100,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 3.74% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
Mar 2026	02/04/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£872.36	PS3078578-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Statement of Account

Miss Jodie M Law
Waltham Abbey Town Council
Highbridge Street
WALTHAM ABBEY
Essex
EN9 1DG

5 May 2026

Account name: **WALTHAM ABBEY TOWN COUNCIL**
Account number: **PS3078578-001**
Statement period: **31/03/2026 to 30/04/2026**

Account summary

Total valuation as at 30 April 2026	£123,707.85
Total valuation as at last statement at 31 March 2026	£222,835.49

Holdings as at 30 April 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	123,707.8500	£1.00	£123,707.85
			Total value
			£123,707.85

Transactions for the period from 31 March 2026 to 30 April 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/04/2026	Income Reinvestment	872.3600	£1.0000	£872.36
02/04/2026	Withdrawal	-100,000.0000	£1.0000	-£100,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL
clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

The average Fund yield for this period was 3.76% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
Apr 2026	05/05/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£392.45	PS3078578-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.



WALTHAM ABBEY TOWN COUNCIL

COMMITTEE NAME	Policy and Resources Committee
DATE OF MEETING	3 rd June 2026
REPORT AUTHOR	Jodie Law
CONTACT DETAILS	Jodie.law@walthamabbey-tc.gov.uk
SUBJECT	Website Report
RECOMMENDATION	To ratify the decision to proceed with the new website build.
BACKGROUND	In 2017, the Town Council commissioned a new website at a significant cost, which is no longer fit for purpose.
INFORMATION	<p>Currently the annual bills are £3,796.80 for hosting and support plus the £3,000 they wanted to make the accessibility changes and keep us in line with the auditory requirements going forward.</p> <p>The costs for the new site are as follows £999 is the initial site build and then annually (or £899 + VAT if you or the council is an SLCC member) – this is one-off fee only for the initial build and also includes the annual hosting and support for the first year, too. £100 per year planning portal £299 per year Quarterly WCAG2.2AA compliance (the accessibility requirement) £500 one off Online Payments £250 one off Events module £100 per year domain registration</p> <p>So total initial (year one) cost is £2,248 + VAT Ongoing annual cost (year 2 onwards) is £798 + VAT – made up of: £299 + VAT for annual hosting, support & training, £100 + VAT for the annual domain reg, £100 + VAT for the planning portal & £299 + VAT for the WCAG2.2AA compliance scan service</p>
FINANCIAL IMPLICATIONS	The new website will cost us less for build and maintenance than the current site costs in maintenance alone. The annual maintenance costs are almost £3,000 less.
ENCLOSURES	None
DATA PROTECTION	The new website will enhance the Council's data protection and cybersecurity compliance by providing improved hosting infrastructure, ongoing security updates and enhanced accessibility and compliance monitoring. Modern website systems provide stronger protection for personal data, improved resilience against cyber threats and better compliance with UK GDPR requirements, particularly in relation to online forms, payments and secure handling of resident information
CARBON NEUTRAL	None
CRIME & DISORDER ACT 1997	None

COMMUNITY IMPACT	A more user-friendly and accessible website will encourage greater public engagement with the Town Council and its services. The new website will provide improved promotion of local events, heritage and tourism opportunities within Waltham Abbey, helping to support local businesses and increase visitor engagement with the town. Enhanced navigation, online payments, event listings and planning information will also make it easier for residents, visitors and businesses to access Council services digitally, improving overall customer experience and increasing usage of online services.
------------------	--