



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

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YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Annual Town Council** to be held at Waltham Abbey Town Hall at **7.30 p.m.** on **Wednesday 15th May 2024** for the purpose of transacting the business set out below.

.....Town Clerk

AGENDA

This meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.

Welcome and Outgoing Comments by Cllr S Yerrell – Mayor 2023/24

1. **Election of Mayor for the Municipal Year 2024/25:** (Statutory Appointment).
2. **Declaration of Acceptance of Office:** To receive the Mayor's Declaration of Acceptance of Office.
3. **Mayor's Comments:** To hear from the newly elected Mayor.
4. **Apologies for Absence:** To receive apologies.
5. **Disclosures of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
6. **Election of Deputy Mayor for the Municipal Year 2024/25:** (Optional Appointment).



7. **Appointment of Leader and Deputy Leader of Council for the Municipal Year 2024/25:** (Optional Appointments).
8. **Mayors Allowance:** To consider payment of an allowance to the Mayor to assist in defraying the expenses of Office. (It is usual for the Mayor to leave the room and for the Deputy Mayor or some other Member to preside for consideration of this item). The Mayors allowance for 2023/24 was set at £3,000 and the Hospitality Allowance at £2,500. The current year's budget figures are £3,000 and £2,500 respectively.
9. **Appointment of Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof:** The Leader of Council to move that Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof be as set out. (To be tabled).
10. **Appointment of Representatives to Other Organisations:** The Leader of Council to move that Representatives to Other Organisations be as set out. (To be tabled).
11. **Mayor's Announcements, Communications and Engagements:**
 - a) Announcements which the Mayor may wish to make.
 - b) Communications which the Mayor may wish to place before the Council.
 - c) Engagements - The Mayor's engagements are yet to be confirmed.
 - d) Special Presentation – The Mayor & Cllr J Lea will present 2 cheques to their chosen charities.
12. **Questions:** In pursuance of Standing Order No. 10.
13. **Minutes & Reports:**

Planning and Licensing Subcommittee	29 th April 2024
Full Council	29 th April 2024
14. **Report of the Town Clerk:** To receive the Town Clerks report. (To be tabled).
15. **Items to be added to the next agenda for discussion:** Items to be submitted for next Full Council meeting on 24th July 2024.

TO: The Mayor
All Members of the Council

8th May 2024