

POLICY & RESOURCES COMMITTEE

Wednesday 3rd April 2024

7:00 p.m.

*Cllr A. Watts – Chairman
*Cllr J Parsons – Deputy Chairman
Cllr J. Lea
Cllr J. Lucas
Cllr E.A. Webster
Cllr S. Yerrell
Cllr M. Markham
*Cllr H. Kane
*Cllr A. Crowley
*Cllr S. Heather
*Cllr B. Tomlinson

* Denotes Members present.

In attendance: Town Clerk and RFO

617/24 **Recording of Meetings:** The notice was duly read to the meeting.

618/24 **Apologies for Absence:** Apologies for Absence were received from Cllrs L Webster, Cllr S Yerrell, Cllr M Markham, Cllr J Lucas.

619/24 **Disclosures of Interest:** There were no disclosures of interest.

Member	Item	Interest	Reason	Action
Cllr H Kane, Cllr A Watts	Abbey Filling Station	Non- Pecuniary	Customer	Remained

620/24 **Public Questions:** There were no public questions.

621/24 **GDPR:** There was no update at this meeting.

622/24 **EFDC/ECC Update:** Cllr S Kane gave a verbal updated and mentioned that he had a meeting with the road safety team in Essex County Council in regard to Dowding way. Safety measures will be put in place as soon as practicable.

623/24 **Accounts Paid:** The report was duly noted, and it was

RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 03/01/24, 15/01/24,21/02/24, 06/03/24 and 20/03/24 be confirmed and approved.

624/24 **Status List:** The report was duly noted.

625/24 **Budget Monitoring Report:** The report was duly noted.

626/24 **Direct Debits, Standing Orders and Transfers dated between 01/02/2024 and 29/02/2024:** The report was duly noted.

- 627/24 **Imprest Account Payments dated between 01/02/2024 and 29/02/2024:**
The report was duly noted.
- 628/24 **Current Bank Reconciliation Statements dated 29/02/2024:** The report was duly noted.
- 629/24 **Standing Orders:** The report was duly noted, and it was

RESOLVED-THAT; Standing order 18 was adopted to reflect the National Association of Local Councils (NALC) Model Standing Orders.
- 630/24 **Items to be added to the next agenda for discussion:** Cllr H Kane proposed a discussion point in regard to the ongoing continuation of the Town Partnership and amendment to the constitution, this will be added to the Full Council Agenda.
- 631/24 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT due to the confidential nature of the following items to be discussed, the press and public will be temporarily excluded from the meeting.
- 632/24 **Budget Monitoring Detailed Accounts:** The report was duly noted.
- 633/24 **Staffing Report:** Members noted the report and further reports will be added in due course.

Cllr A Watts

Chairman of the meeting closed the meeting at 19:34 HOURS