



# WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page  
Town Clerk

E-MAIL: [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)  
TEL: 01992 714949

YOUR REF:

OUR REF: NP/MG

Dear Member,

A meeting of the **Policy & Resources Committee**  
will be held on **Wednesday 7<sup>th</sup> February 2024** at **7.00pm.**  
at the Town Hall.

.....Town Clerk

## **AGENDA**

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)
5. **GDPR:** There is no update at this point.
6. **EFDC/ECC Update:** To receive a verbal update from Cllr S Kane.



7. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated, 15/01/2024. (Enc 1)
8. **Status List:** To note the Status list. (To be tabled)
9. **Budget Monitoring Report:** To receive the RFO's report. (Enc 2)
10. **Direct Debits, Standing Orders and Transfers dated 01/12/23-31/12/23** (Enc 3)
11. **Imprest Account Payments dated 01/12/23-31/12/23** (Enc 4)
12. **CCLA Statement:** To receive the statement. (Enc 5)
13. **Church Works Policy:** To receive the Town Clerk's Report. (Enc 6)
14. **Minibus Report:** To receive the RFO's report. (Enc 7)
15. **Items to be added to the next Agenda for discussion:** Items to be submitted for the next meeting on 6<sup>th</sup> March 2024.
16. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
17. **Budget Monitoring Detail Accounts:** Detailed Accounts break down. (Enc 8)
18. **Town Hall Electrics:** To receive the Town Clerks Report. (To be tabled)

TO: Cllr A Watts - Chairman  
Cllr J Parsons – Deputy Chairman  
Cllr J Lea  
Cllr J Lucas  
Cllr S Yerrell  
Cllr H Kane  
Cllr M Markham  
Cllr A Crowley  
Cllr S J Heather  
Cllr E A Webster  
Cllr B Tomlinson

Cllr S Kane

31<sup>st</sup> January 2024