



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

E-MAIL: townclerk@walthamabbey-tc.gov.uk
TEL: 01992 714949

YOUR REF:

OUR REF: NP/MG

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **Thursday 14th March 2024** at **7.00pm**. at the Town Hall.

Yours sincerely,
Town Clerk

Miss Natalie Page

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk
5. **GDPR:** There is no update at this point.
6. **EFDC/ECC Update:** To receive a verbal update from Cllr S Kane.



7. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 07/02/2024 and 08/03/2024. (Enc 1.)
8. **Status List:** To note the Status list. (Enc 2.)
9. **Budget Monitoring Report:** To receive the RFO's report. (Enc 3.)
10. **Direct Debits, Standing Orders and Transfers between 01/01/24 and 31/01/24** (Enc 4.)
11. **Imprest Account Payments between 01/01/24 and 31/01/24** (Enc 5)
12. **Current Bank Reconciliation Statements dated 31/01/24.** (Enc 6.)
13. **CCLA Statement:** To review the statement. (Enc 7)
14. **Control Measures:** To review the RFO's report. (Enc 8)
15. **Annual Governance Statement:** To receive the RFO's report. (Enc 9)
16. **Internal Audit Plan:** To receive the RFO's report (To be tabled)
17. **Risk Register:** To receive the Town Clerks report (Enc 10)
18. **PWLB Report:** To review the RFO's report. (Enc 11)
19. **Financial Regulations:** To review the RFO's report. (Enc 12)
20. **Items to be added to the next agenda for discussion:** Items to be submitted for next meeting on.
21. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
22. **Budget Monitoring Detail Accounts:** Detailed Accounts break down. (Enc 13)
23. **Sundry Debtor Report:** To review the RFO's report. (Enc 14)
24. **Grant Applications:** To review the RFO's report. (Enc 15)
25. **Padel Assignment Report:** To receive the RFO's report. (Enc 16)



TO: Cllr A Watts - Chairman
Cllr J Parsons – Deputy Chairman
Cllr J Lea
Cllr J Lucas
Cllr S Yerrell
Cllr H Kane
Cllr M Markham
Cllr A Crowley
Cllr S J Heather
Cllr E A Webster
Cllr B Tomlinson

Cllr S Kane

Date: 6th March 2023