



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

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TEL: 01992 714949

YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Town Council** to be held at Waltham Abbey Town Hall **Wednesday 20th December 2023 at 7.00pm** for the purpose of transacting the business set out below.

Miss Natalie Page

.....Town Clerk

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** To note Members disclosure of interests, if any.
4. **Minutes:** Of the Full Council Meeting held on 18th October 2023. (Enc 1)
5. **Questions:** To answer questions from Members in pursuance of Standing Order number 10.
6. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at the meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk



7. **Minutes and Reports:** (enc 2)
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|---------------------------------------|--------------------------------|
| Planning and Licensing Subcommittee | 9 th October 2023 |
| Planning and Licensing Subcommittee | 23 rd October 2023 |
| TIC Management | 1 st November 2023 |
| Town Promotions/ Festivals | 1 st November 2023 |
| Planning and Licensing Subcommittee | 6 th November 2023 |
| Policy & Resources | 8 th November 2023 |
| Planning and Licensing Subcommittee | 20 th November 2023 |
| Leisure and Community Committee | 22 nd November 2023 |
| Development and Environment Committee | 22 nd November 2023 |
| Establishment Review Subcommittee | 29 th November 2023 |
| Planning and Licensing Subcommittee | 4 th December 2023 |
8. **Motions:** There are no motions.
9. **Mayor's Announcements, Correspondence and Engagements:**
- Announcements which the Mayor may wish to make.
 - Correspondence which the mayor may wish to take place before Members.
 - Engagements which the Mayor or Deputy Mayor will attend. (To be tabled)
10. **Report of the Town Clerk:** To receive the Town Clerk's report (To be tabled).
11. **Items to be added to the next agenda for discussion:** Items to be submitted for the next meeting on 28th February 2024.
12. **Exclusion of Press and Public:** (if required) To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.
13. **Establishment Review:** To receive the Town Clerks Report. (To be tabled)

TO: The Mayor
Deputy Mayor
All Members of the Council

The Press
The library

13th December 2023