



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

N Page
Town Clerk

E-MAIL: townclerk@walthamabbey-tc.gov.uk
TEL: 01992 714949

YOUR REF:

OUR REF: NP/JE

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **Wednesday 8th November 2023** at **7.00pm.** at the Town Hall.

Yours sincerely,
Town Clerk

Miss Natalie Page

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AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk
5. **GDPR:** There is no update at this point.
6. **EFDC/ECC Update:** To receive a verbal update from Cllr S Kane.



7. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated, **23/08/23, 06/09/23, 20/09/23, 04/10/23 and 18/10/23.** (Enc.1)
8. **Status List:** To note the Status list. (To Be Tabled)
9. **Carbon Neutral Programme:** There are no updates.
10. **Budget Monitoring Report:** To receive the RFO's report. (Enc.2)
11. **Direct Debits, Standing Orders and Transfers dated 01/08/2023 (Enc 3) – 30/09/2023** (To be tabled).
12. **Imprest Account Payments dated 01/08/2023 (Enc 4) – 30/09/2023** (To be tabled)
13. **Current Bank Reconciliation Statements dated 31/08/2023 and 30/09/2023.** (Enc.5)
14. **Tennis Grant Funding Agreement** – To receive the Town Clerks report and to receive a verbal update from Graham Keen for the LTA. (To Be Tabled)
15. **Larsens Charity Report:** To review and agree accounting figures for submission (Enc.6)
16. **IT Upgrade** – To receive the RFOs report (Enc 7)
17. **Financial Regulations Update Report** To Receive Town Clerks report. (Enc.8)
18. **Town Mead Banqueting Suite Fencing Report** – to receive the Town Clerks report (To Be Tabled)
19. **Items to be added to the next agenda for discussion:** Items to be submitted for next meeting on 6th December 2023.
20. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
21. **Budget Monitoring Detail Accounts:** Detailed Accounts break down. (Enc.9)
22. **To Ratify The Decision Made For Waltham Abbey Town Hall Electrical Works** – to receive the Town Clerks report (To Be Tabled)
23. **Town Mead Pavillion Report** – to receive the Town Clerks report (To Be Tabled)
24. **Grant Applications: To Review The Following Application** (Enc.10)
Waltham Abbey Community Association



25. **Cemetery Resurface:** To receive the Town Clerks report. (To Be Tabled)

TO: Cllr A Watts - Chairman
Cllr J Parsons – Deputy Chairman
Cllr J Lea
Cllr J Lucas
Cllr S Yerrell
Cllr H Kane
Cllr M Markham
Cllr A Crowley
Cllr J Heather
Cllr E A Webster
Cllr B Tomlinson

Cllr S Kane

1st November 2023