

MINUTES OF A MEETING OF THE POLICY & RESOURCES COMMITTEE
HELD ON WEDNESDAY 19th October 2022 AT 1930

*Cllr H Kane – Chairman
 Cllr T Matthews – Deputy Chairman
 Cllr R Holmes
 *Cllr J. Lea
 *Cllr J Lucas
 *Cllr D Plummer
 Cllr E.A. Webster
 *Cllr S Yerrell
 Cllr L Green
 *Cllr M Markham
 *Cllr A Watts

* Denotes Members present.

In attendance: Locum Town Clerk and Cllr S Kane

203/22 **Recording of Meetings:** The notice was duly read to the meeting.

204/22 **Apologies for Absence:** Apologies for absence were received from Cllr Matthews, Webster and Holmes

205/22 **Disclosures of Interest:**

Member	Item	Interest	Reason	Action
Cllrs H Kane and Yerrell	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr J Lucas	Direct Boot and Earnest Doe	Non-Pecuniary	Supplier	Remained
Cllrs H Kane and M Markham	Farm Tyres	Non-Pecuniary	Supplier	Remained
Cllr T Matthews	Farm Tyres	Non-Pecuniary	Supplier	Remained

206/22 **GDPR:** To note that there is no further update at this point.

207/22 **Public Questions:** There were no public questions.

208/22 **EFDC/ECC Update:** Cllr S Kane provided an update on the budgetary position of EFDC and ECC which was being negatively impacted by the current inflationary pressures.

There was a discussion regarding a Facebook post about the entrance to Tow Mead. It was requested that Keith investigate and report back

with any possible solutions. Various other highways related issues were raised and discussed, including a bollard replaced in Honey Lane, vegetation cleared, the bus stop outside The Volunteer being moved to outside The Woodbine, EV chargers in Cornmill Car Park and potholes in various locations.

- 209/22 **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two members dated 06/07/2022, 20/07/2022, 10/08/2022 and 24/08/2022. It was moved by the chairman and
- RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members listed above are confirmed and approved.
- 210/22 **Status List:** The list was duly noted, and it was
- RESOLVED – THAT The TC will arrange a meeting of the Tennis Club Committee.
- 211/22 **Carbon Neutral Plan:** This would be circulated to all Councillors.
- 212/22 **Policy Update:** Subject to various amendments and final review by the Chairman, it was
- RESOLVED – THAT the Media, Stress Management and Co-Option Policy be adopted
- 213/22 **Budget Monitoring Report:** The report was duly noted
- 214/22 **Cemetery Lodge Report:** The report was duly noted
- 215/22 **Direct Debits, Standing Orders and Transfers dated 01/06/2022 – 31/07/2022:** The report was duly noted.
- 216/22 **Imprest Account Payments dated 01/06/2022 – 31/07/2022:** The report was duly noted.
- 217/22 **Current Bank Reconciliation Statements dated 31/07/2022:** The report was duly noted.
- 218/22 **Sundry Debtor Report:** The report was duly noted
- 219/22 **Any Other Business:** There were 2 items of other business
- a) Cllr Kane advised members of plans to replace the coffee machine – she would circulate further details
 - b) Cllr Lucas advised she had been approached by members of the Allotment Association at an unrelated event recently. She planned to attend their next meeting to understand what the issues were.

- 220/22 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT due to the confidential nature of the following
items to be discussed, the press and public will be temporarily
excluded from the meeting.

Cllr S Kane left the meeting
- 221/22 **Budget Monitoring Detailed Accounts:** The accounts were duly
noted.
- 222/22 **Town Mead Update:** No report available
- 223/22 **Town Mead Bar:** It was agreed to defer this item to the next Full
Council meeting as members were not comfortable that the proposal
entirely met the Council’s original ambitions for this project
- 224/22 **Grant Application from WA Community Centre:** This application was
deferred pending a visit to the Centre by the Council’s appointed
Representative
- 225/22 **Grant Application from Affordable Counselling Epping Forest:** This
application was deferred to the next meeting as it had not been
scored in the usual way due to the locum Clerk’s unfamiliarity with
the scoring criteria.

Cllr H Kane
Chairman of the Meeting