

**POLICY & RESOURCES COMMITTEE**

**Monday 5<sup>th</sup> December 2022**

**7.30 p.m.**

\*Cllr H. Kane – Chairman  
\*Cllr T Matthews – Deputy Chairman  
Cllr R Holmes  
Cllr J. Lea  
Cllr J Lucas  
\*Cllr D Plummer  
\*Cllr E.A. Webster  
\*Cllr S Yerrell  
Cllr L Green  
\*Cllr M Markham  
Cllr A Watts

\* Denotes Members present.

In attendance: Town Clerk

313/22 **Recording of Meetings:** The notice was duly read to the meeting.

314/22 **Apologies for Absence:** Apologies for absence were received from Cllrs Lea, Lucas and Watts.

315/22 **Disclosures of Interest:**

<b>Member</b>	<b>Item</b>	<b>Interest</b>	<b>Reason</b>	<b>Action</b>
Cllr S Yerrell	7 – Abbey Filling	Non-Pecuniary	Customer	Remained
Cllr H Kane	7 – Abbey Filling	Non-Pecuniary	Customer	Remained
Cllr T Matthews	7 Ernest Doe	Non-Pecuniary	Customer	Remained

316/22 **GDPR:** To note that there is no further update at this point.

317/22 **Public Questions:** There were no public questions.

318/22 **EFDC/ECC Update:** A verbal update from Cllr S Kane was received.

319/22 **Accounts Paid:** The report was duly noted, and it was

RESOLVED – – THAT the accounts paid, and reimbursements made on the authority of two members dated 07/09/2022, 21/09/2022, 05/10/2022 and 19/10/2022 be confirmed and approved.

320/22 **Status List:** The report was duly noted.

- 321/22      **Carbon Neutral Plan:** It was  
  
RESOLVED THAT the Town Clerk will circulate the plan as is and councillors will respond with feedback which will be presented to January's Policy and Resources meeting.
- 322/22      **Budget Monitoring Report:** The report was duly noted.
- 323/22      **Fees & Charges:** The report was duly noted, and it was  
  
RESOLVED – THAT the new charges be adopted, and Genealogy costs will be investigated and reported back.
- 324/22      **Civility & Respect Pledge:** The report was duly noted, and it was  
  
RESOLVED – THAT all members and officers will ensure they adhere to the call to action for 3 months, training options will be sought and costs on seeking external assistance for matters all to be reported back to March's Policy and Resources committee, with a view to adopting the pledge at that time.
- 325/22      **Internal Audit Report:** The report was duly noted.
- 326/22      **Direct Debits, Standing Orders and Transfers dated 01/09/2022 – 31/10/2022:** The report was duly noted.
- 327/22      **Imprest Account Payments dated 01/09/2022 – 31/10/2022:** The report was duly noted.
- 328/22      **Current Bank Reconciliation Statements dated 30/09/2022 & 31/10/2022:** The report was duly noted.
- 329/22      **Treasury Management Policy Review November 2022:** The report was duly noted, and it was  
  
RESOLVED – THAT the policy be adopted and actioned with immediate effect.
- 330/22      **Any Other Business:** There were no items of other business
- 331/22      **Exclusion of Press and Public:** It was moved by the chairman and  
  
RESOLVED – THAT an urgent and confidential issue had arisen to be discussed as an Extraordinary Item. Due to the confidential nature of the item to be discussed, the press and public will be temporarily excluded.
- 332/22      **Budget Monitoring Detailed Accounts:** The report was duly noted.

333/22

**Grant Applications:** The report was duly noted, and it was

RESOLVED – THAT a request will be made to Waltham Abbey Community Centre for Councillors to view the premises.

RESOLVED – THAT a grant of £2,000 will be awarded to Affordable Counselling.

RESOLVED – THAT a grant of £2,000 will be awarded to YES.

RESOLVED – THAT no grant will be awarded to 3food4u.

334/22

**Staffing Update:** The report was duly noted, and it was

RESOLVED – THAT a personal letter will be written to all officers noted on the report and recommendations were agreed.

**Cllr H Kane**  
**Chairman of the Meeting.**