



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law
Town Clerk & Responsible Financial Officer

E-MAIL: townclerk@walthamabbey-tc.gov.uk
TEL: 01992 714949

YOUR REF:

OUR REF: JL/AM

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **Wednesday, 19th October 2022 at 7.30 p.m.** at the Town Hall.

Yours sincerely,

.....LOCUM TOWN CLERK

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk
5. **GDPR:** To note that there is no further update at this point.
6. **EFDC/ECC Update:** To receive a verbal update from Cllr S Kane.



7. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 06/07/2022, 20/07/2022, 10/08/2022 and 24/08/2022. (Enc. 1)
8. **Status List:** To note the Status list. (Enc. 2)
9. **Carbon Neutral Plan:** To note that there is no further update at this point.
10. **Policies:** To receive the following updated/new policies for adoption (Enc.3)
 - i. Media Policy
 - ii. Stress Management Policy
 - iii. Co-Option Policy
11. **Budget Monitoring Report:** To receive the Deputy Town Clerk's report. (Enc.4)
12. **Cemetery Lodge Report:** To receive the Facilities Managers report (Enc.5)
13. **Direct Debits, Standing Orders and Transfers dated 01/06/2022 – 31/07/2022:** (Enc.6)
14. **Imprest Account Payments dated 01/06/2022 – 31/07/2022:** (Enc.7)
15. **Current Bank Reconciliation Statements dated 31/07/2022:** (Enc.8)
16. **Sundry Debtor Report:** To receive the Deputy Town Clerk's report. (Enc.9)
17. **Any Other Business:** Items to be added to the next agenda for discussion.
18. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
19. **Budget Monitoring Detailed Accounts:** Detailed account breakdown (Enc.10)
20. **Town Mead Depot:** To receive a verbal update from the Town Clerk
21. **Town Mead Bar:** To receive the Town Clerk's report (Enc.11)
22. **Grant Application:** To review the grant application for WA Community Centre (Enc.12)
23. **Grant Application:** To review a grant application for the Affordable Counselling Epping Forest (Enc.13)



TO: Cllr H Kane - Chairman
Cllr T Matthews – Deputy Chairman
Cllr E A Webster
Cllr J Lea
Cllr J Lucas
Cllr S Yerrell
Cllr D Plummer
Cllr R Holmes
Cllr A Watts
Cllr L Green
Cllr M Markham

Cllr S Kane

10th October 2022

