



# WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law  
Town Clerk & Responsible Financial Officer  
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YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Town Council** to be held at Waltham Abbey Town Hall at **7.30 p.m.** on **Wednesday 27<sup>th</sup> July 2022** for the purpose of transacting the business set out below.

.....Town Clerk

## AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** To note Members disclosure of interests, if any.
4. **Minutes:** Of the Full Council meeting held on 27<sup>th</sup> April, 30<sup>th</sup> May, 8<sup>th</sup> June and 15<sup>th</sup> June 2022.
5. **Questions:** To answer questions from Members in pursuance of Standing Order number 10.
6. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at the meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)



7. **Minutes and Reports:**

Planning and Licensing Subcommittee	25 <sup>th</sup> May 2022
Town Promotions/Festivals Subcommittee	1 <sup>st</sup> June 2022
Policy & Resources Committee	1 <sup>st</sup> June 2022
Tourist Information Centre Management Committee	8 <sup>th</sup> June 2022
Planning and Licensing Subcommittee	8 <sup>th</sup> June 2022
Policy & Resources Committee	15 <sup>th</sup> June 2022
Planning and Licensing Subcommittee	6 <sup>th</sup> July 2022
Policy & Resources Committee	6 <sup>th</sup> July 2022
Town Promotions/Festivals Subcommittee	13 <sup>th</sup> July 2022

8. **Motions:** a) The Mayor to move that from 1<sup>st</sup> August 2022 until the date of the next ordinary meeting of the Council, the Mayor, Deputy Mayor, Leader of Council, Deputy Leader of Council and the appropriate Committee Chairman in consultation with the Town Clerk be empowered to take any urgent action and to instruct the Town Clerk accordingly.

9. **Mayor's Announcements, Correspondence and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to take place before Members.
- c) Engagements which the Mayor or Deputy Mayor will attend.

10. **Report of the Town Clerk:** To receive the Town Clerk's report (Enc. 1).

11. **Any Other Business:** Items to be added to the next agenda for discussion.

12. **Exclusion of Press and Public:** (if required) To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.

TO: The Mayor  
Deputy Mayor  
All Members of the Council

The Press  
The Library

21<sup>st</sup> July 2022