

ANNUAL MEETING OF THE TOWN COUNCIL

30th May 2022

7.30 p.m.

*Cllr J Lucas – Mayor
*Cllr J Lea – Deputy Mayor
*Cllr R Holmes
*Cllr H. Kane
*Cllr A Watts
*Cllr M Markham
Cllr D Plummer
*Cllr E.A. Webster
*Cllr S Yerrell
*Cllr T Matthews
*Cllr L Green

* Denotes Members present.

In attendance: Town Clerk & Deputy Town Clerk.

Welcome and Outgoing Comments by Cllr J Lucas – Mayor 2021/22 – the Mayor announced that she was sad her term as Mayor had come to an end but that she would be giving £2,178 to her chosen charity Mind.

**Respects were paid to Rev. Joyce Smith who passed away suddenly.
Rev. Peter Smith welcomed the meeting with prayers for the year ahead.**

- 1/22. **Election of the Mayor for the Municipal Year 2022/2023:** It was moved by Cllr E Webster and seconded by Cllr H Kane, and
- RESOLVED – THAT Cllr J Lea be elected as the Mayor for the Municipal Year 2022-2023
- 2/22. **Declaration of Acceptance of Office:** Cllr J Lea made and signed the statutory Declaration of Acceptance of Office as Mayor of Waltham Abbey for the Municipal Year 2022-2023, which was then countersigned by the Town Clerk.
- 3/22. **Mayor's Comments:** The Mayor is thrilled to be sitting another term as Mayor and looks forward to many events over the coming days and her 1st charity event on June 18th. She also announced that her chosen charity would be the Essex and Herts Air Ambulance Service.
- 4/22. **Past Mayor's Badge Presentation:** Cllr J Lea presented Cllr J Lucas with her past Mayor's badge.
- 5/22. **Apologies for Absence:** There were no apologies for absence
- 6/22. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.

- 7/22. **Election of Deputy Mayor for the Municipal Year 2022-2023 (Optional Appointment):**
It was moved by Cllr A Watts and seconded by Cllr E Webster, and
- RESOLVED – THAT Cllr S Yerrell be elected as the Deputy Mayor for the Municipal Year 2022-2023
- 8/22. **Appointment of Leader and Deputy Leader for the Council for the Municipal Year 2022-2023:** It was moved by Cllr J Iea and seconded by Cllr B Holmes, and
- RESOLVED – THAT Cllr E Webster be appointed as Leader of the Council.
- It was moved by Cllr E Webster and seconded by Cllr B Holmes, and
- RESOLVED – THAT Cllr H Kane be appointed as Deputy Leader of the Council.
- 9/22 **Mayor’s Allowance:** Members considered payment of an allowance to the Mayor to assist in defraying the expenses of office. Following discussion, it was moved by the Deputy Mayor and
- RESOLVED – THAT the Mayors allowance will be £3,000 and the Hospitality allowance will be £2,500 for the Municipal Year 2022-2023.
- 10/22. **Appointment of Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof:** It was moved by Cllr E Webster and
- RESOLVED – THAT the committee placings would be adopted.
- 11/22. **Appointment of Representatives to Other Organisations:** It was moved by Cllr E Webster and
- RESOLVED – THAT the representative placings would be adopted.
- 12/22. **Mayor’s Announcements, Communications and Engagements**
- The Mayor is excited for the upcoming events she will be attending as well as her own events.
- 13/22. **Questions:** There were no questions in pursuance of Standing Order No. 10.
- 14/22. **Minutes & Reports:** It was moved by the Chairman en mass and
- RESOLVED – that the Minutes, Resolutions, Recommendations and Observations therein below, be approved and adopted.
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| Planning and Licensing Subcommittee | 27 th April 2022 |
| Town Promotions/Festivals Subcommittee | 4 th May 2022 |
- 15/22. **Report of the Town Clerk:** The report of the Town Clerk was duly noted.
- 16/22 **Standing Orders:** This item was removed.

17/22. **Any Other Business:** The Mayor formally announced her first charity event for June 18th, 2022, a 40s themed dance.

CLLR J LEA - THE MAYOR

3

Committee Membership 2022/23

Committee/Position	Chairman	Deputy Chairman	Committee Members
Mayor	Cllr J Lea	Cllr S Yerrell	
Leader	Cllr E Webster	Cllr H Kane	
Policy & Resources	Cllr H Kane	Cllr T Matthews	All Members
Leisure & Community	Cllr J Lea	Cllr J Lucas	Cllr T Matthews, Cllr A Watts, Cllr D Plummer, Cllr S Yerrell, Cllr M Markham & Cllr L Green
Development & Environment	Cllr J Lucas	Cllr J Lea	Cllr T Matthews, Cllr A Watts, Cllr D Plummer, Cllr S Yerrell, Cllr M Markham & Cllr L Green
Plans Subcommittee	Elected at Meeting	N/A	Cllr J Lucas, Cllr R Holmes, Cllr S Yerrell, Cllr M Markham, Cllr T Matthews, Cllr L Green & Cllr D Plummer
Licensed Bars & Catering Subcommittee	Cllr H Kane	N/A	Cllr J Lea, Cllr S Yerrell, Cllr T Matthews, Cllr M Markham & Cllr R Holmes
Establishment Review Subcommittee	Leader of Council	N/A	Mayor, Deputy Mayor, Deputy Leader, Chairmen of Policy & Resources, Leisure & Community, Development & Environment Committee & Deputy Chairman of Policy and Resources.
Town Promotions/Festivals Subcommittee	Cllr S Yerrell	N/A	Cllr J Lucas, Cllr T Matthews, Cllr R Holmes, Cllr D Plummer, Cllr M Markham & P Gurnett
Tourist Information Centre Joint Management Committee	Cllr E Webster	N/A	Cllr R Holmes, Cllr S Yerrell (Committee is made up of 3 WA District Cllrs and 3 Tow Cllrs) District Cllr J Lea, District Cllr T Matthews & District Cllr D Stocker.
Town Twinning Subcommittee	The Mayor	N/A	Cllr A Watts & Cllr R Holmes
Tennis Club Management Subcommittee	Cllr J Lucas	N/A	Cllr J Lea & Cllr T Matthews

Representatives on Outside Bodies 2022/23

Organisation	Members
Abbey Gardens Trust	Cllr A Watts
Epping Forest Country Care Liaison	Cllr A Watts
EALC Epping Forest Branch	Cllr E Webster and Town Clerk
ECC Passenger Representative	Cllr S Kane (County) and Cllr E Webster (Town)
Essex Heritage Trust	Reps of Waltham Abbey Historical Society
Joint Standards Committee	Cllr H Kane
Local Councils Liaison Committee	Cllr H Kane and Town Clerk
Waltham Abbey Community Centre	Cllr J Lea & Cllr S Yerrell
Waltham Abbey Town Partnership	Cllr H Kane, Cllr J Lea & Town Clerk
Francis Greene Alms House Trust	Town Clerk
Waltham Abbey Royal Gunpowder Mills OCC	Cllr H Kane (District) and Cllr E Webster (Town)
Waltham Abbey Youth 2000	Cllr H Kane, Cllr M Markham and Cllr s Yerrell