



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J LAW

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Town Clerk & Responsible Financial Officer

TEL: 01992 714949

OUR REF: JL/AM

Dear Member,

A meeting of **Waltham Abbey Tennis Club Working Group** will take place on **Monday 11th April 2022** at **7.00 p.m.** at Town Hall.

Yours sincerely,

.....TOWN CLERK

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **LTA:** To receive a verbal report from Graham Keen of the Lawn Tennis Association.
5. **Any Other Business:** For discussion only.



6. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

TO: Cllr A P Watts – Chairman
Cllr H Kane
Cllr J Lucas
Cllr S Yerrell
Cllr J Lea
Cllr T Matthews
Cllr L Green

All Other Members for Information.

5th April 2022