



WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law

E-MAIL: townclerk@walthamabbey-tc.gov.uk

Town Clerk & Responsible Financial Officer

TEL: 01992 714949

OUR REF: JL/AM

Dear Member,

You are hereby summoned to a meeting of the
Town Promotions/Festivals Subcommittee, which will be held on
Wednesday 17th November 2021 at 2.00 p.m. at the Town Hall.

Yours sincerely,

.....TOWN CLERK

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Cavalcade/ Festival of Light:** To consider the final arrangements for the Cavalcade of Light 2021.



5. **Christmas Market:** To consider arrangements to encourage participation.
6. **Promotions:** To discuss methods of promotion for events.
7. **The Queens Jubilee:** To discuss plans for the Queens Jubilee.
8. **Any Other Business:** Items which the chairman may allow for consideration at the next meeting only.

TO: Cllr S Yerrell (Chairman)

Cllr J Lucas
Cllr R Holmes
Cllr D Plummer
Cllr T Matthews
Cllr M Markham
Cllr L Green

K Costello
B Hodges
S Colley
V Wood
L Cody

P Gurnett

All other Members for information.

11th November 2021