

POLICY & RESOURCES COMMITTEE

Wednesday 3rd November 2021

7.30 p.m.

*Cllr A Watts – Chairman
Cllr R Holmes
*Cllr H. Kane
*Cllr J. Lea
*Cllr J Lucas
Cllr D Plummer
Cllr E.A. Webster
*Cllr S Yerrell
*Cllr T Matthews
Cllr L Green
Cllr M Markham

* Denotes Members present.

In attendance: Town Clerk

Cllr A Watts in the Chair

282/21. **Recording of Meetings:** The notice was duly read to the meeting.

283/21. **Apologies for Absence:** Apologies for absence were received from Cllrs Markham and Green and Cllr S Kane

284/21. **Disclosure of Interest:**

Member	Item	Interest	Reason	Action
Cllr A Watts	Abbey Filling Station	Non-Pecuniary	Friend of proprietor and account holder.	Remained
Cllr H Kane	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr S Yerrell	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr J Lucas	Jewson	Non-Pecuniary	Supplier	Remained

285/21 **Public Questions:** There were no public questions.

286/21 **GDPR:** To note that there is no further update at this point.

287/21 **Status List:** The status list was duly noted.

288/21 **EFDC/ECC Update:** A written update was provided by Cllr S Kane on the District and County Councils.

- 289/21 **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two members dated 06/10/2021 and 20/10/2021. It was moved by the chairman and
- RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 06/10/2021 and 20/10/2021 be confirmed and approved.
- 290/21 **5 Year Strategic Plan:** The report was duly noted, and it was
- RESOLVED – THAT the Town Council will review the suggestion of adding an enclosed dog park at Larsens, The Tennis Club Committee will meet to review the lease.
- 291/21 **Internal Audit:** The report was duly noted, and it was
- RESOLVED – THAT the Deputy Town Clerk will ensure that payments over £500 are completed quarterly and reported to this Committee. The present situation regarding cash floats will be reported back to this Committee.
- 292/21 **Health and Safety Policy:** The report was duly noted, and it was
- RESOLVED – THAT the Chairman gave thanks to all involved in creating the policy and this has now been adopted.
- 293/21 **Budget Monitoring Report:** The report was duly noted.
- 294/21 **Direct Debits, Standing Orders and Transfers dated 01/09/2021 – 30/09/2021:** The report was noted.
- 295/21 **Imprest Account Payments dated 01/09/2021 – 30/09/2021:**
The report was noted.
- 296/21 **Current Bank Reconciliation Statements dated 30/09/2021:**
The report was noted.
- 297/21 **Any Other Business:** Items to be added to the next agenda for discussion.
- 298/21 **Exclusion of Press and Public:** It was moved by the chairman and
- RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.

299/21

Budget Monitoring Detailed Accounts: The detailed account is provided for information only.

Clr A Watts
Chairman of the Meeting.