



## WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law  
Town Clerk & Responsible Financial Officer

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OUR REF: JL/AM

Dear Member,

You are hereby summoned to a meeting of the **Establishment Review Subcommittee** which will take place on **Wednesday 10<sup>th</sup> November 2021** at **19:30 p.m.** at the Town Hall.

Yours sincerely,

.....Town Clerk

### **AGENDA**

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images may become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
5. **Staffing:** To receive the Town Clerk's report. (Enc. 1)

TO: Cllr E Webster (Leader of Council) – Chairman  
Cllr H Kane – (Deputy Leader of Council)  
Cllr J Lucas – (Mayor & Chairman of Development & Environment Committee)  
Cllr J Lea – (Deputy Mayor & Chairman of Leisure & Community Committee)  
Cllr A Watts– (Chairman of Policy and Resources Committee)

All members for information only

4<sup>th</sup> November 2021