

POLICY & RESOURCES COMMITTEE

14th July 2021

7.30 p.m.

*Cllr A Watts – Chairman

Cllr R Holmes

*Cllr H. Kane

*Cllr J. Lea

*Cllr J Lucas

Cllr D Plummer

*Cllr E.A. Webster

Cllr S Yerrell

*Cllr T Matthews

*Cllr L Green

* Denotes Members present.

In attendance: Town Clerk, Deputy Town Clerk, Cllr S Kane & Facilities Manager

Cllr A Watts in the Chair

Cllr Green was welcomed to her first committee meeting and also welcomed were Facilities Manager Patrick Cody and Cllr S Kane.

98/21. **Recording of Meetings:** The notice was duly read to the meeting.

99/21. **Apologies for Absence:** Apologies for absence were received from Cllrs Holmes, Plummer and Yerrell.

100/21. **Disclosure of Interest:**

Member	Item	Interest	Reason	Action
Cllr A Watts	Abbey Filling Station	Non-Pecuniary	Friend of proprietor and account holder	Remained
Cllr H Kane	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr A Watts	Foskett, Marr, Gadsby & Head	Non-Pecuniary	Surveying services utilised	Remained

101/21 **Public Questions:** There were no public questions.

102/21 **GDPR:** No updates to report at this specific time.

103/21 **Status List:** The report was duly noted.

- 104/21 **ECC/EFDC Update:** Cllr S Kane’s update was duly received.
- RESOLVED – THAT Cllr Kane will be informed of any issues reported to it regarding highways or parking matters.
- 105/21 **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two members dated 07/04/2021 and 21/04/2021. It was moved by the chairman and
- RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 07/04/2021 and 21/04/2021 confirmed and approved.
- 106/21 **Budget Monitoring Report:** The report was duly noted.
- 107/21 **Direct Debits, Standing Orders and Transfers dated 01/04/2021 – 30/04/2021:** The report was duly noted.
- 108/21 **Imprest Account Payments dated 01/04/2021 – 30/04/2021:** The report was duly noted.
- 109/21 **Current Bank Reconciliation Statements dated 31/05/2021:** The report was duly noted.
- 110/21 **Carbon Neutral:** No updates to report at this specific time.
- 111/21 **Any Other Business:** No items were discussed.
- 112/21 **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
- 113/21 **Sundry Debtor Report:** The report was duly noted, and it was:
- RESOLVED – THAT the agreed aged debts would be written off as they are not possible to collect upon. Proposed by Cllr H Kane, seconded by Cllr A Watts.
- 114/21 **Property Update:** The report was duly noted, and it was:
- RESOLVED – THAT the Town Council will move ahead with the required works on priority 1-5 as these are necessary works for the integrity of the buildings.

Cllr A Watts
Chairman of the Meeting.