



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J LAW
Town Clerk & Responsible Financial Officer

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OUR REF: JL/AM

Dear Member,

A meeting of the **Planning and Licensing Subcommittee** will take place on **Wednesday, 13th January 2021 at 4:00 pm.** via zoom.

Yours sincerely,

.....TOWN CLERK

AGENDA

Due to the current situation regarding Government Instruction on Covid-19, this meeting will take place via Zoom.

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **EPF/2171/20: Cobbins End Farm, Waltham Abbey:** Prior approval for change of use of agricultural building to residential use.



5. **EPF/2804/20: Units 36, 37 & 38 Howard Business Park, Waltham Abbey:**
Application to determine if Prior Approval is required for a proposed change of use of 1st and 2nd floors from offices (B1a) to flats (C3), retaining the ground floor as an office.
6. **EPF/2814/20: 7-9 Sun Street, Waltham Abbey:** Five new dwellings to the rear with associated landscaping and amenity works.
7. **EPF/2825/20: Garage adjacent to Clockhouse, Daws Hill, Waltham Abbey:** Change of use & extension of existing former garage building to form a two bedroomed house. Provision of associated parking and landscaping.
8. **EPF/2826/20: 18 Tudor Way, Waltham Abbey:** Single storey side extension and conversion of garage to habitable room.
9. **EPF/2858/20: 29 Stonyshotts, Waltham Abbey:** Application for a Lawful Development Certificate for a Proposed loft conversion with rear dormer and front rooflights.

To Cllr Miss J Lucas
Cllr Mrs A Mitchell
Cllr S Yerrell
Cllr R Holmes
Cllr Mrs H Kane
Cllr Mrs E A Webster

For information: All Other Members.

7th January 2021