



# WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law  
Town Clerk & Responsible Financial Officer

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TEL: 01992 714949

YOUR REF:

OUR REF: JL/AM

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **Wednesday, 13<sup>th</sup> January 2021 at 7.30p.m.** via Zoom.

Yours sincerely,

.....TOWN CLERK

## **AGENDA**

**Due to the current situation regarding Government Instruction on Covid-19, this meeting will take place via Zoom.**

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)
5. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 02/12/2020 and 16/12/2020. (Enc. 1)
6. **GDPR:** No updates to report.
7. **Precept/Draft Budget:** To receive the Deputy Town Clerk's report detailing the draft budget and precept requirement for recommendation to full Council. (Enc.2)
8. **Financial Regulations:** To receive the Town Clerk's report on the review of Financial Regulations and to agree the proposed changes. (Enc.3)
9. **Health & Wellbeing Policy:** To receive the Town Clerk's report on implementation of a new policy. (Enc.4)
10. **Status List:** To note the Status List. (Enc.5)
11. **Any Other Business:** Items which the Chairman may allow for discussion only.
12. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
13. **Budget Monitoring Report:** To receive the Deputy Town Clerks report. (Enc.6)
14. **Direct Debits, Standing Orders and Transfers dated 01/11/2020 – 30/11/2020:** (Enc.7)
15. **Imprest Account Payments dated 01/11/2020 – 30/11/2020:** (Enc.8)
16. **Current Bank Reconciliation Statements dated 30/11/2020:** (Enc.9)



TO: Cllr A Watts- Chairman  
Cllr Miss J Lucas – Deputy Chairman  
Cllr R Holmes  
Cllr Mrs H Kane  
Cllr Mrs J Lea  
Cllr Mrs A Mitchell  
Cllr D Plummer  
Cllr Mrs E A Webster  
Cllr S Yerrell

7<sup>th</sup> January 2021