



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law
Town Clerk & Responsible Financial Officer

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TEL: 01992 714949

OUR REF: JL/AM

Dear Member,

A meeting of the **Leisure & Community Committee** will take place on **Wednesday 18th November 2020**, commencing at **7:30 p.m.** via Zoom.

Yours sincerely,

.....TOWN CLERK

Due to the current situation regarding Government Instruction on Covid-19, this meeting will take place via Zoom.

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Public Questions:** Members of the Public are invited to submit questions to the Town Clerk for consideration at meetings, these must be received no later than 3pm on the day prior to the meeting. Please send your questions to townclerk@walthamabbey-tc.gov.uk.
5. **Recreation Grounds, Other Open Spaces, Cemeteries, Plant & Equipment and Allotments:**
 - a) To receive the Parks Manager's report (Enc. 1)
6. **Status List:** A copy of the Status List will be circulated to the meeting. (Enc.2)
7. **Any Other Business:** Items which the Chairman may allow for discussion only.
8. **Exclusion of Press and Public if required:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

TO: Cllr Mrs J Lea (Chairman)
Cllr Miss J Lucas (Deputy Chairman)
Cllr Mrs H Kane
Cllr Mrs A Mitchell
Cllr A P Watts
Cllr S Yerrell
Cllr D Plummer

To all other Members for information.
The Press

12th November 2020