

POLICY & RESOURCES COMMITTEE

2nd September 2020

7.30 p.m.

*Cllr A Watts – Chairman
*Cllr M. Fitch
Cllr R Holmes
*Cllr Mrs H. Kane
Cllr Mrs. J. Lea
*Cllr Miss J Lucas
*Cllr Mrs. A. Mitchell
*Cllr D Plummer
*Cllr. Mrs. E.A. Webster
*Cllr S Yerrell

* Denotes Members present.

In attendance: Town Clerk and Deputy Town Clerk

Cllr A Watts in the Chair

918/20. **Recording of Meetings:** The notice was duly read to the meeting.

919/20. **Apologies for Absence:** Apologies for absence were received from Cllr R Holmes and Cllr Mrs J Lea.

920/20. **Disclosure of Interest:**

Member	Item	Interest	Reason	Action
Cllr A Watts	Abbey Filling Station	Non-Pecuniary	Friend of proprietor and account holder.	Remained
Cllr Mrs H Kane	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr S Yerrell	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr Mrs A Mitchell	Abbey Filling Station	Non-Pecuniary	Supplier	Remained
Cllr M Fitch	Warmhouse	Non-Pecuniary	Supplier	Remained
Cllr S Yerrell	Waltham Abbey Stationers	Non-Pecuniary	Supplier	Remained
Cllr M Fitch	Waltham Abbey Stationers	Non-Pecuniary	Friend and Supplier	Remained
Cllr Mrs H Kane	Waltham Abbey Stationers	Non-Pecuniary	Friend and Supplier	Remained
Cllr A Watts	Waltham Abbey Stationers	Non-Pecuniary	Supplier	Remained

- 921/20 **Public Questions:** There were no public questions.
- 922/20 **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two members
11/03/2020, 25/03/2020, 08/04/2020, 29/04/2020, 06/05/2020, 20/05/2020, 10/06/2020, 24/06/2020, 08/07/2020, 22/07/2020, 05/08/2020 and 19/08/2020.
- RESOLVED – THAT the accounts paid, and reimbursements made on the authority of two members dated 11/03/2020, 25/03/2020, 08/04/2020, 29/04/2020, 06/05/2020, 20/05/2020, 10/06/2020, 24/06/2020, 08/07/2020, 22/07/2020, 05/08/2020 and 19/08/2020 be confirmed and approved.
- 923/20 **GDPR:** The Committee noted that there is no specific update at this time.
- 924/20 **Risk Register:** The Committee received the report and the updated Risk Register. It was moved by the Chairman and
- RESOLVED – That the changes as noted are updated with the addition of “Soft risks” including the impact on people not being able to hold classes/events and reputation risk.
- 925/20 **Five Year Strategic Plan:** The Committee received the Town Clerk’s report and the proposed amendments, and it was
- RESOLVED – That the report is circulated to the appropriate committees for input.
- 926/20 **Standing Orders:** Councillors noted the Town Clerk’s report and the review of Standing Orders.
- 927/20 **Sun Street:** The Committee received the Town Clerk’s report and it was
- RESOLVED – That the report was addressed by the Town Promotion/Festivals committee and agreed.
- 928/20 **Status List:** The status list was duly noted.
- 929/20 **Any Other Business:** Items which the Chairman may allow for discussion only.

- 930/20. **Exclusion of Press and Public:** It was moved by the Chairman and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.
- 931/20 **Budget Monitoring Report:** The Deputy Town Clerk’s report was noted.
- 932/20 **Sundry Debtors:** The Deputy Town Clerk’s report was noted.
- 933/20 **Town Mead Security:** The Committee received the Town Clerk’s report and it was

RESOLVED – That Cllr Mrs H Kane will take the costings to EFDC for review and possible implementation, the Town Clerk will arrange for comparison quotes and for 2 random patrols every weekend until half term and daily patrols through half term and review after this has taken place.
Waltham Abbey Community Action Group was discussed, the Town Clerk will arrange a meeting between the Police, Neighbourhood Watch and Mr Savage to discuss the options available to the group.
- 934/20 **Direct Debits, Standing Orders and Transfers for the months of February, March, April, May, June 2020:** were duly noted.
- 935/20. **Imprest Account Payments for the months of February, March, May, June 2020** were duly noted.
- 936/20 **Bank Reconciliation Statements for the months of February, March, April, May, June 2020:** were duly noted.

Cllr A Watts
Chairman of the Meeting.