



# WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

J Law

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Town Clerk & Responsible Financial Officer

TEL: 01992 714949

OUR REF: JL/AM

Dear Member,

You are hereby summoned to a meeting of the  
**Town Promotions/Festivals Subcommittee**, which will be held on  
**Wednesday 2<sup>nd</sup> September at 3.00 p.m.** via Zoom.

Yours sincerely,

.....Town Clerk

## AGENDA

Due to the current situation regarding Government Instruction on Covid-19, this meeting will take place via Zoom.

Meeting ID: 825 2079 5159  
Passcode: 725809

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Cavalcade of Light:** To consider arrangements for the Cavalcade of Light 2020.
5. **Christmas Market:** To consider arrangements to encourage participation.
6. **Promotions:** To discuss methods of promotion for events.
7. **Any Other Business:** Items which the chairman may allow for discussion only.

TO: Cllr M Fitch (Chairman)

Cllr Miss J Lucas  
Cllr Mrs A Mitchell  
Cllr S Yerrell  
Cllr R Holmes  
Cllr D Plummer

Mr K Costello  
Mrs B Hodges  
Miss S Colley  
Mr A Giauna  
Mrs V Wood

Mrs P Gurnett

All other Members for information.

26<sup>th</sup> August 2020