



WALTHAM ABBEY TOWN COUNCIL



TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM

E-MAIL: townclerk@walthamabbey-tc.gov.uk

Town Clerk & Responsible Financial Officer

TEL: 01992 714949

OUR REF: KRR/AM

Dear Member,

You are hereby summoned to a meeting of the **Town Promotions/Festivals Subcommittee**, which will be held on **Wednesday 18th March 2020** at **3.00 p.m.** at the Town Hall.

Yours sincerely,

.....Town Clerk

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Cinema** To consider screening and marketing.

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5. **VE Day:** To consider arrangements for the commemoration on and around 8th May 2020.
6. **Waltham Abbey Town Show:** To consider arrangements for the Town Show on 27th & 28th June 2020.
7. **Schedule for 2020:**
 - a) Flags Festival
 - b) Summer
 - c) History/Heritage Festival
 - d) Festive Festival
8. **Promotions:** To discuss methods of promotion for events.
9. **Any Other Business:** Items which the chairman may allow for discussion only.

TO: Cllr M Fitch (Chairman)
Cllr Miss J Lucas
Cllr Mrs A Mitchell
Cllr S Yerrell
Cllr R Holmes
Cllr D Plummer

Mr K Costello
Mrs B Hodges
Miss S Colley
Mr A Giauna
Mrs V Wood

Mrs P Gurnett

All other Members for information.

12th March 2020