



## WALTHAM ABBEY TOWN COUNCIL

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TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM

E-MAIL: townclerk@walthamabbey-tc.gov.uk

Town Clerk & Responsible Financial Officer

TEL: 01992 714949

OUR REF: KRR/AM

Dear Member,

A meeting of **Waltham Abbey Tennis Club Management Committee** will take place on **Monday 24<sup>th</sup> February 2020** at **7.30 p.m.** at the Town Hall.

Yours sincerely,

.....TOWN CLERK

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images, and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.



4. **Tennis Club:** To receive a report on the current situation regarding the Club and its members
5. **Town Council:** To consider matters that the Town Council may wish to put to the Committee, including consideration of the Tennis Club Agreement
6. **Any Other Business:** For discussion only.

TO: Cllr. A.P. Watts – Chairman  
Cllr. Mrs. H. Kane  
Cllr. Miss J. Lucas

All Other Members for Information.

Waltham Abbey Tennis Club (3 representatives)

18<sup>th</sup> February 2020