

**LICENSED BARS & CATERING SUBCOMMITTEE**

**29<sup>th</sup> January 2020**

**7.30 p.m.**

\*Cllr Mrs H Kane (Chairman)

\*Cllr M Fitch

\*Cllr Mrs J Lea

\*Cllr Mrs A Mitchell

\*Cllr A Watts

\* Denotes Members present.

In attendance: Town Clerk, Senior Assistant and the Bars Manager.

632/20 **Recording of Meetings:** The notice was duly read to the meeting.

633/20. **Apologies for Absence:** All members being present no apologies had been received.

634/20. **Disclosures of Interest:** There were no disclosures of interest.

635/20. **Methods of Promotion:** A brief discussion was held regarding existing methods of promotion, including social media.

636/20 **Exclusion of Press and Public:** It was moved by the chairman and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.

637/20 **Town Mead:** The Committee received the Bars Manager's report and considered advertising the wedding venue. It was agreed that in principle an advert should be taken out, but that further investigations should be made regarding the cost of a professional photographer to portray the Town Hall in the best light. It was also agreed that further quotations should be obtained for the maintenance of the cellar refrigeration. As a corollary to that, a question was raised regarding any insurance on the freezers and their contents. Thanks were expressed to the Bars Manager for his comprehensive report; and that Councillors were looking forward to seeing the business plan.

638/20 **Revenue Monitoring:** The Senior Assistant reported on the revenue and noted that the Town Hall bar was operating well and in profit. It was also noted that expenditure at Town Mead needs to be kept in check.

639/20 **Stock Audit:** The Bars Manager informed the Committee that an opening stock take is to be done imminently. It was advised that the next stock take should be done at the end of March for the year-end figures.

640/20 **Any Other Business:** The committee was informed that a communication had been received from a former casual member of staff. The Town Clerk and Bars Manager is to report back to this committee at the next meeting.

**CLLR MRS H KANE**

**CHAIRMAN of the MEETING**