



# WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM  
Town Clerk & Responsible Financial Officer

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YOUR REF:

OUR REF: KRR/AM

YOU ARE HEREBY SUMMONED to a meeting of **Waltham Abbey Town Council** to be held at Waltham Abbey Town Hall at **7.30 p.m.** on **Wednesday 26<sup>th</sup> February 2020** for the purpose of transacting the business set out below.

.....Town Clerk

## AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** To note Members disclosure of interests, if any.
4. **Minutes:** Of the Council Meetings held 8<sup>th</sup> January 2020.
5. **Questions:** To answer questions from Members in pursuance of Standing Order number 10.
6. **Public Questions:** To consider questions from the public, if any.



7. **Minutes and Reports:**
- |   |                                |
|---|--------------------------------|
| Planning and Licensing Subcommittee     | 8 <sup>th</sup> January 2020   |
| Policy and Resources Committee          | 8 <sup>th</sup> January 2020   |
| Tourist Information Centre Subcommittee | 13 <sup>th</sup> January 2020  |
| Town Promotions/Festivals Subcommittee  | 22 <sup>nd</sup> January 2020  |
| Planning and Licensing Subcommittee     | 22 <sup>nd</sup> January 2020  |
| Licensed Bars and Catering Subcommittee | 29 <sup>th</sup> January 2020  |
| Planning and Licensing Subcommittee     | 5 <sup>th</sup> February 2020  |
| Policy and Resources Committee          | 5 <sup>th</sup> February 2020  |
| Planning and Licensing Subcommittee     | 19 <sup>th</sup> February 2020 |

8. **Motions:** There are no motions.

9. **Mayor's Announcements, Correspondence and Engagements:**

- a) Announcements which the Mayor may wish to make.
- b) Correspondence which the Mayor may wish to take place before Members.
- c) Engagements which the Mayor or Deputy Mayor will attend.

10. **Report of the Town Clerk:** Herewith (Enc.1).

11. **Any Other Business:** For discussion only.

12. **Exclusion of Press and Public:** (if required) To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

13. **Cemetery Extension:** To consider the Town Clerk's report (Enc. 2).

14. **Town Mead & Depot:** To consider the Town Clerk's report (Enc. 3).

15. **Staffing:** To consider the Town Clerk's report (Enc. 4).

TO: The Mayor  
Deputy Mayor  
All Members of the Council

The Press  
The Library

20<sup>th</sup> February 2020