



## WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM  
Town Clerk & Chief Financial Officer

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YOUR REF:

OUR REF: KRR/AM

Dear Member,

A meeting of the **Licensed Bars & Catering Subcommittee** will take place on **Tuesday, 28<sup>th</sup> May 2019 at 7.30 p.m.** at the Town Hall.

Yours sincerely,

  
..... TOWN CLERK

### **AGENDA**

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images may become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Town Mead:** To receive the Bars Manager's report. (Enc. 1)
5. **Methods of Promotion:** To consider methods of promotion for all function suites.
6. **Any Other Business:** Items which the Chairman may allow for discussion only.



7. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw
8. **Cash Flow:** To receive the Officer's report.(Enc. 2)

TO:

Cllr Mrs H Kane (Chairman)  
Cllr M Fitch  
Cllr Mrs J Lea  
Cllr Mrs A Mitchell  
Cllr A Watts

Mrs. K. Richmond - Town Clerk  
– Bars Manager

All Other Members for information.

21<sup>st</sup> May 2019