

## **ANNUAL MEETING OF THE TOWN COUNCIL**

**8<sup>th</sup> May 2019**

**7.30 p.m.**

- \* Cllr Mrs J Lea (Mayor)
- \* Cllr A Watts (Deputy Mayor)
- \* Cllr M Fitch
- \* Cllr R Holmes
- \* Cllr H Kane
- \* Cllr Miss J Lucas
- \* Cllr Mrs A Mitchell  
Cllr D Plummer
- \* Cllr Mrs S A Stavrou  
Cllr Mrs E Webster
- \* Cllr S Yerrell

\* Denotes Members present.

In attendance: Town Clerk, and Senior Assistant to the Town Clerk.

Cllr Mrs Lea welcomed everyone to the meeting, and gave a few outgoing remarks, highlighting her time as Mayor, mentioning a number of special events, including the rededication of the war memorial, and the commemoration of the ending of the Great War, the opening of the Larsens changing rooms, and the joint Carol service.

A presentation was made to the Council by Cllr Peter Davey, the Chairman of the Essex Association of Local Councils. The Council has been awarded the Quality Gold standard of the Local Council Award Scheme, which is a reaccreditation at the same level.

- 1/19. **Election of the Mayor for the Municipal Year 2017/2018:** It was moved by Cllr Mrs Stavrou, seconded by Cllr Mrs Kane, and

RESOLVED – THAT Cllr A Watts be elected Mayor for the Municipal Year 2019-2020.

- 2/19. **Declaration of Acceptance of Office:** Cllr Watts made and signed the statutory Declaration of Acceptance of Office as Mayor of Waltham Abbey for the Municipal Year 2019-2020, which was then countersigned by the Town Clerk.

- 3/19. **Mayor's Comments:** Cllr Watts praised and thanked the outgoing Mayor for her hard work in a busy civic year, and declared that it was always difficult to follow a Mayor who had done such a splendid job. Cllr Watts also thanked former councillors, Mr Richard James, and Mrs Ricki Gadsby for their work over the past four years. Finally, the Mayor appointed the Rev. Peter Smith as his chaplain for the year.

4/19. **Past Mayor's Badge Presentation:** Cllr Watts presented Cllr Mrs Lea with her past Mayor's badge.

5/19. **Apologies for Absence:** Apologies for absence were received from Cllr Mrs Webster and Cllr Plummer.

6/19. **Disclosure of Interest:** Cllr Watts declared a pecuniary interest in minute ref 10/19, and left the meeting for the discussion and the vote.

7/19. **Election of Deputy Mayor for the Municipal Year 2019-2020 (Optional Appointment):** It was moved by Cllr Mrs Kane, seconded by Cllr Mrs Mitchell and

RESOLVED – THAT Cllr Mrs Stavrou be elected Deputy Mayor for the Municipal Year 2019-2020.

8/19. **Appointment of Leader for the Council for the Municipal Year 2019-2020:** It was moved by Cllr Mrs Kane, seconded by Cllr Miss Lucas and

RESOLVED – THAT Cllr Mrs E Webster be appointed Leader of Council. Best wishes were sent to Cllr Mrs Webster.

9/19. **Appointment of Deputy Leader for the Council for the Municipal year 2019-2020**  
It was moved by Cllr Miss Lucas, seconded by Cllr Mrs Mitchell and

RESOLVED – THAT Cllr Mrs H Kane be appointed Deputy Leader of Council for the Municipal Year 2019-2020

**Prior to consideration of next business Cllr Watts left the Chamber and  
Cllr Mrs Stavrou took the chair.**

**Cllr Mrs Stavrou in the Chair**

10/19. **Mayor's Allowance:** Members considered payment of an allowance to the Mayor to assist in defraying the expenses of office. Following discussion it was moved by the Deputy Mayor and

RESOLVED – THAT the Mayor's allowance for the 2019-2020 be £3000.00, and the Hospitality Allowance be set at £2500.00.

**Cllr A Watts resumed the Chair**

- 11/19. **Power of General Competence:** It was moved by the Mayor and
- RESOLVED – THAT as the Town Council meets the eligibility criteria of two thirds elected members and a qualified Clerk the Power of General Competence is adopted.
- 12/19. **Minutes:** RESOLVED – THAT the Minutes of the Meeting of Council held on 24<sup>th</sup> April 2019, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.
- 13/19. **Appointment of Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof:** It was moved by Cllr Mrs Kane and
- RESOLVED – THAT the appointment of the Committees, Subcommittees, Management Committees and Chairman/Deputy Chairman thereof and any future amendments be as set out in Enc. 1 to these Minutes.
- 14/19. **Appointment of Representatives to Other Organisations:** It was moved by Cllr Mrs Kane and
- RESOLVED – THAT the appointment of Representatives to Other Organisations, and any future amendments, be as set out in Enc. 2 to these Minutes.
- 15/19. **Mayor’s Announcements, Communications and Engagements:** The Mayor announced that his charities for the year would be the Herts/Essex Air Ambulance and WAY2000.
- 16/19. **Questions:** There were no questions in pursuance of Standing Order No. 10.
- 17/19. **Town Twinning Subcommittee Minutes and Report dated 17<sup>th</sup> April 2019:** It was moved by Cllr Mrs Lea, seconded and
- RESOLVED – THAT the Minutes, Report and Recommendations therein dated 17<sup>th</sup> April 2019 be received, approved and adopted.
- 18/19. **Report of the Town Clerk:** The report of the Town Clerk was duly noted.
- 19/19. **Any Other Business:** There was no other business.

**CLLR A Watts - THE MAYOR**

### Committee Membership 2019/20

Committee/Position	Chairman	Deputy Chairman	Committee Members
Mayor	Cllr A Watts	Cllr S Stavrou	
Leader	Cllr E Webster	Cllr H Kane	
Policy & Resources	Cllr A Watts	Cllr S Stavrou	All Members
Leisure & Community	Cllr H Kane	Cllr J Lucas	Cllrs A Mitchell, J Lea, A Watts, S Yerrell
Development & Environment	Cllr A Mitchell	Cllr J Lucas	Cllrs J Lea, A Watts, H Kane, S Yerrell
Plans Subcommittee	Elected at Meeting	N/A	Cllrs M Fitch, A Mitchell, S Stavrou, J Lucas, S Yerrell
Licensed Bars & Catering Subcommittee	Cllr H Kane	N/A	Cllrs M Fitch, A Mitchell, A Watts, J Lea
Establishment Review Subcommittee	Leader of Council	N/A	Mayor, Deputy Mayor, Deputy Leader, Chairmen of Policy & Resources, Leisure & Community, Development & Environment
Town Promotions and Festivals Subcommittee	Cllr M Fitch	N/A	Cllrs A Mitchell, J Lucas, S Yerrell. Ms T Gurnett
Tourist Information Centre Joint Management Committee	Cllr E Webster	N/A	M Fitch,
Town Centre Working Group	Cllr M Fitch	N/A	Cllrs A Watts, A Mitchell
Town Twinning Subcommittee	The Mayor	N/A	A Watts, A Mitchell
Tennis Club Management Committee	Cllr A watts	N/A	To be appointed
Neighbourhood Plan Liaison Committee	Cllr A Watts	N/A	Cllrs M Fitch, A Mitchell, E Webster,

All councillors may attend meetings, and join committees. Appointment of membership to be considered at the next appropriate meeting.

### Representative Outside Bodies 2019/20

Organisation	Members
Abbey Gardens Trust	Cllr A Watts
Epping Forest Country Care Liaison	Cllr A Watts
EALC Epping Forest Branch	Cllr E Webster and Town Clerk
ECC Passenger Representative	Cllr R Gadsby (County) and Cllr L Webster (Town)
Essex Heritage Trust	Reps of W A Historical Society
Joint Standards Committee	Cllr H Kane
Leverton Educational trust	
Local Councils Liaison Committee	Deputy Leader of Council & Town Clerk
Waltham Abbey Citizens Advice Bureau	Cllr M Fitch
Waltham Abbey Community Centre	Cllr M Fitch & Cllr J Lea
Waltham Abbey Town Partnership	Cllr M Fitch, Cllr J Lea & Town Clerk
Francis Greene Alms House Trust	Cllr A Mitchell, Cllr M Fitch, and the Town Clerk plus Brian Charles, Christine Brooker, Audrey Rowntree
Waltham Abbey Royal Gunpowder Mills OCC	Cllr A Mitchell
Waltham Abbey Youth 2000	Cllr H Kane