



WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM
Town Clerk & Chief Financial Officer

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YOUR REF:

OUR REF: KRR/AM

Dear Member,

You are hereby summoned to a meeting of the **Neighbourhood Plan Liaison Committee**, which will be held on **Friday, 1st February 2019 at 10.30 a.m.** in the Town Hall.

Yours sincerely,


.....TOWN CLERK

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Neighbourhood Plan Group:** To receive an update from the Plan Group Chairman.
5. **Any Other Business:** Items which the Chairman may allow for discussion only.



6. **Date of Next Meeting:** Friday 1st March 2019.

TO: Cllr A Watts (Chairman)
Cllr M Fitch
Cllr Mrs A Mitchell
Cllr Mrs E Webster

Mrs H Wilson
Cllr S Kane
Mr G Ace

To all other Members for information.

25th January 2019