



WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM
Town Clerk & Chief Financial Officer

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YOUR REF:

OUR REF: KRR/AM

Dear Member,

A meeting of the **Leisure & Community Committee** will take place on **Wednesday, 19th September 2018**, commencing at **7.30 p.m.** at the Town Hall.

Yours sincerely,

 TOWN CLERK

AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the Hall. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** If any.



5. **Recreation Grounds, Other Open Spaces, Cemeteries, Plant & Equipment and Allotments:**
(a) To receive the Parks Manager's report (Enc. 1)
6. **Waltham Abbey Town Partnership:** To note that there have been no meetings since the last meeting of this committee at this time.
7. **Status List:** A copy of the Status List will be circulated to the meeting. (Enc. 2)
8. **Any Other Business:** Items which the Chairman may allow for discussion only.
9. **Exclusion of Press and Public if required:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

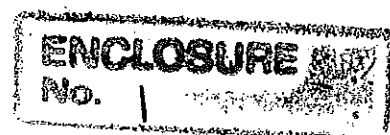
TO: Cllr Mrs H Kane (Chairman)
Cllr Miss J Lucas (Deputy Chairman)
Cllr Mrs. J Lea
Cllr Mrs A Mitchell
Cllr A P Watts
Cllr S Yerrell

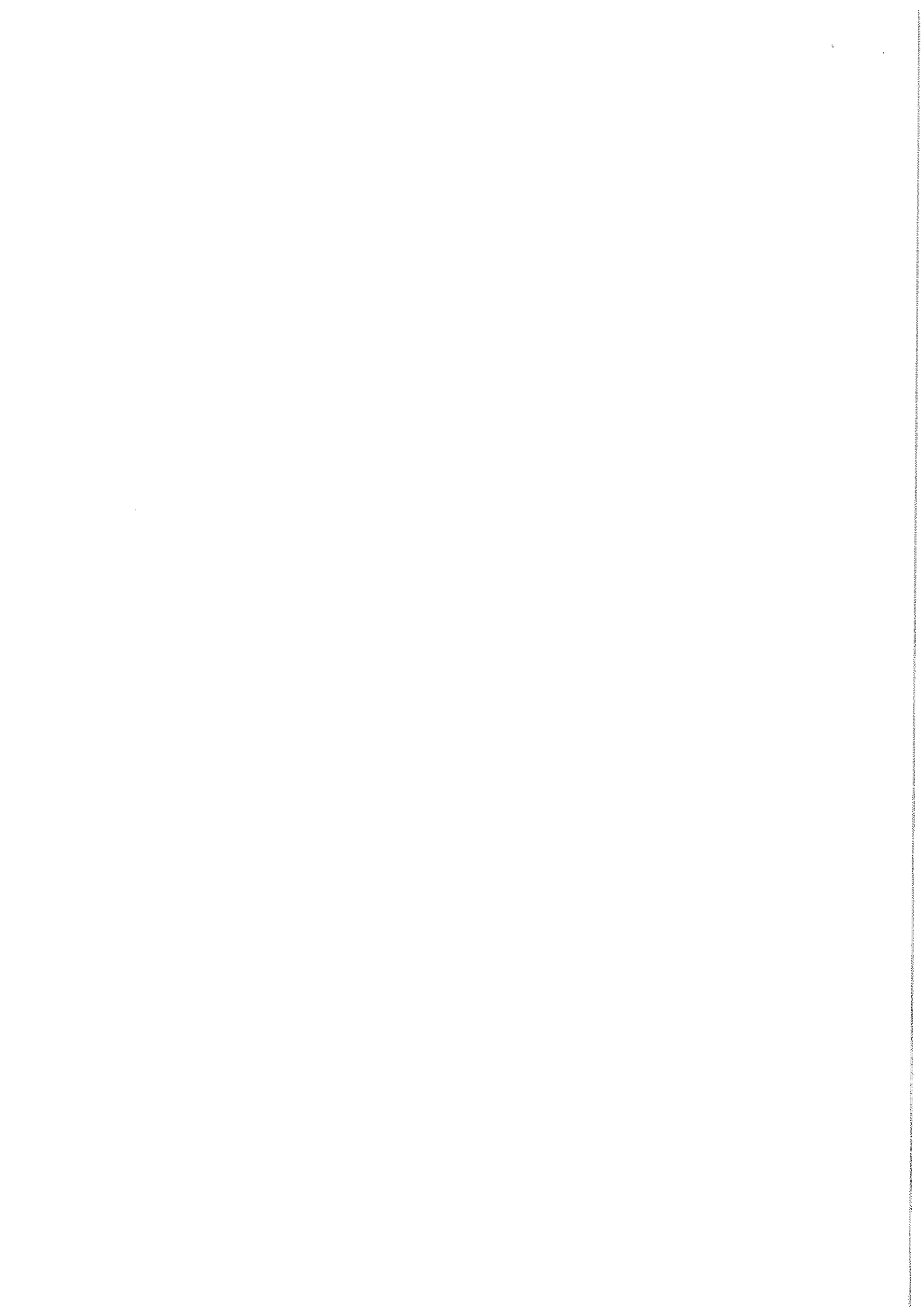
To all other Members for information.
The Press

13th September 2018

Leisure & Community Report 19th September 2018 from Parks Manager

Location	Item	Report
1. TOWNMEAD	1.1 Football	Pitches being used for weekend football.
	1.2 Play areas	Inspected and litter picked daily.
	1.3 Skate Park	Inspected and litter picked daily.
	1.4 3G Pitch	The 3G pitch is hired out for evening and weekend football. Pitch has been topped up with 20 tonne of rubber crumb and re-brushed last month by a contracted company.
	1.5 General	Procuring quotations for lake to be dredged and trees cut back. Making enquiries to London Angling Association with a view to having voluntary teams put in swims/carry out maintenance etc.
2. LARSENS	2.1 Football	New heavy duty steel goals put up on senior pitch. Weekend games booked through the season.
	2.2 Play Area	Inspected and litter picked daily. Procuring quotations for wet pour surface repairs and some replacement swings.
	2.3 General	New refurbished changing rooms (old workmans hut) in use and perimeter fence has been renewed. Hedges cut back and shaped next to changing rooms.
3. NINEFIELDS	3.2 Play area	Play area/site inspected and litter picked daily.
4. LODGE LANE	4.1 General	Litter picked three times every week. Cutting on-going.
5. OPEN SPACES	5.1 General	Weeds and litter in Cornmill brook next to town hall cleared and bank cut back. Hanging baskets around the town have been removed.
6. CEMETERY GARDEN of REST	6.1 General	Weeds on roads and paths have been chemically treated. Grass cutting and hedge work ongoing.
7. CHURCH YARD GARDEN of REST	7.1 General	Church yard litter picked and bins emptied daily. Damaged cast iron bollard at front entrance removed and area made good. Loose paving slabs through the church yard have been repaired.
8. PLANT AND EQUIPMENT	8.1 General	Generally plant/machinery is in good condition. 15 seater mini bus has had some repairs carried out for an overheating problem.
9. ALLOTMENTS	Longfields	All plots currently rented out.
	9.1 Capershots	All plots currently rented out.
	Denny Ave.	All plots currently rented out. Paths recently cut. Water troughs on all sites inspected and maintained.





STATUS LIST

Committee: Leisure & Community

Date: 10th September 2018

Task/Project	Date Agreed	Work Schedule & Responsible Officer(s)	Budget Details	Within Budget Yes/No	On Time	Comments including revise schedule (if necessary)
Extend Cemetery (CAPITAL)	2015	Extend cemetery KC/KR	£ Capital Fund	Yes	Ongoing	Work is still ongoing regarding access. Other sites are still being identified.
Town Mead Pond	7 Dec 2016	Clean and dredge pond KC/KR			Ongoing	Subject of a separate report.
Larsens Changing Rooms	7 Feb 2018	JE/KR	CIF + Capital Fund			Refurbishment of Larsens Workshop is now complete and the opening of the changing rooms took place on 17 th August. CIF funding has been received. Members are now asked if they wish for this project to be deleted from the status list.

ENCLOSURE
No. 2

