

## WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM  
Town Clerk & Chief Financial Officer

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YOUR REF:

OUR REF: KRR/AM

Dear Member,

A meeting of the **Planning and Licensing Subcommittee** will take place on **Wednesday, 9<sup>th</sup> August 2017** at **4.00 p.m.** in the Members Room.

Yours sincerely,

.....TOWN CLERK

### AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the Council Chamber. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **EPF/1727/17 113 Honey Lane, Waltham Abbey:**  
A proposed front garden wall with brick piers, railing and a gate.
5. **EPF/1850/17 Field Station, Gunpowder Park, Lee Valley Regional Park:**  
Change of use of The Field Station to use class A1 (cycle retail/hire)



6. **EPF/1885/17 12 Victoria Street, Waltham Abbey:**  
Certificate of lawful development for a proposed roof alterations in connection with a loft conversion including a rear dormer window.

TO: Cllr M Fitch  
Cllr R K James  
Cllr Miss J Lucas  
Cllr Mrs A Mitchell  
Cllr Mrs G Shiell

For information: All Other Members.

2<sup>nd</sup> August 2017