



## WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM  
Town Clerk & Chief Financial Officer

E-MAIL: [townclerk@walthamabbey-tc.gov.uk](mailto:townclerk@walthamabbey-tc.gov.uk)

TEL: 01992 714949  
FAX: 01992 763774

YOUR REF:

OUR REF: KRR/AM

Dear Member,

A meeting of the **Leisure & Community Committee** will take place on **Wednesday, 22<sup>nd</sup> November 2017**, commencing at **7.30 p.m.** in the Council Chamber.

Yours sincerely,

 TOWN CLERK

### AGENDA

1. **Recording of Meetings:** The Chairman of the meeting would like to remind everyone present that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that the recording equipment or cameras will capture your image and this will result in the possibility that your image will become part of the broadcast. This may infringe your human and data protection rights and if you wish to avoid this you should move to the rear of the Council Chamber. Guidance for recording/filming of meetings can be found on the Town Council's website. Anyone present intending to record the meeting, or any part thereof, must declare their intention before the meeting commences
2. **Apologies for Absence:** To receive apologies for absence.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** If any.



5. **Recreation Grounds, Other Open Spaces, Cemeteries, Plant & Equipment and Allotments:**
  - (a) To receive the Parks Manager's report (Enc. 1)
  - (b) To receive the Parks Manager's report on an additional vehicle (cherry picker). (To be tabled)
6. **Status List:** A copy of the Status List will be circulated to the meeting. (Enc. 2)
7. **Waltham Abbey Town Partnership:** To note the Minutes of the meetings held on 10<sup>th</sup> October 2017 (Enc. 3)
8. **Budget 2018/19:** To consider items for the next financial year.
9. **Any Other Business:** Items which the Chairman may allow for discussion only.
10. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
11. **Cemetery Extension:** To receive the Town Clerk's report (Verbal)
12. **Larsen's Park:** To receive the Town Clerk's report (Verbal)

TO: Cllr Mrs H Kane (Chairman)  
Cllr Mrs G Shiell (Deputy Chairman)  
Cllr Mrs. J Lea  
Cllr Miss J Lucas  
Cllr Mrs A Mitchell  
Cllr A P Watts

To all other Members for information.  
The Press

16<sup>th</sup> November 2017