

**WALTHAM ABBEY TOWN COUNCIL**

**MEAD SUITE**

**FEES and CHARGES**

**2018/19**

**Note:** These charges are effective from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 and in exceptional circumstances could be subject to change by the Council.

| <b>Service</b>  | <b>2018/19</b>                                   |                                   |
|---|--|-----------------------------------|
| <b>MEAD SUITE</b>   |  |                                   |
| Hall & Building to be vacated by 01.00 a.m. latest.<br><br>18 <sup>th</sup> Birthday Parties not accepted<br><br>See Terms & Conditions of Hire<br><br>No drinks to be brought in. Drinks must be purchased from our own bar. | Classes, etc<br>Children's parties<br>10 & under | Functions                         |
| Monday to Saturday (09.00-13.00)  | £20.40 per hr to a max of £61.20                 | £26.40 per hr to a Max of £79.20  |
| Monday to Saturday (13.00-18.00)  | £20.40 per hr to a max of £81.60                 | £26.40 per hr to a Max of £105.60 |
| Monday to Thursday (18.00-01.00)  | £20.40 per hr to a max of £122.40                | £26.40 per hr to a Max of £158.40 |
| Friday & Saturday (18.00-01.00)   | £27.60 per hr to a max of £165.60                | £33.60 per hr to a Max of £201.60 |
| Sunday  | £27.60 per hr to a max of £248.40                | £33.60 per hr to a Max of £302.40 |
| Large party supplement requiring the Lounge Bar Area for an evening booking.<br>(All day bookings only accepted with the prior agreement of the Bars Manager and POA.   | £94.80   | £94.80                            |
| Bank Holidays & New Year's Eve  | POA  | POA                               |
| Standard Booking Deposit – Non-Returnable   | 50%  | 50%                               |
| Wedding Reception Deposit – Non Returnable  | 66%  | 66%                               |
| Damage/Cleaning Deposit – Minimum   | £250.00  | £250.00                           |