



## WALTHAM ABBEY TOWN COUNCIL

TOWN HALL, HIGHBRIDGE STREET, WALTHAM ABBEY, ESSEX EN9 1DE

K R RICHMOND BA (Hons) FILCM  
Town Clerk & Chief Financial Officer

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YOUR REF:

OUR REF: KRR/AM

Dear Member,

A meeting of the **Policy & Resources Committee** will be held on **Wednesday, 10<sup>th</sup> January 2018 at 7.30 p.m.** in the Council Chamber.

Yours sincerely,

.....TOWN CLERK

### AGENDA

1. **Recording of Meetings:** To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that any such recording may capture images and this may result in the possibility that images will become part of the broadcast. This may infringe human and data protection rights. To avoid this please move to the rear of the Council Chamber. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Officers before the meeting commences.
2. **Apologies for Absence:** To receive apologies.
3. **Disclosure of Interest:** Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s.30 (3) of the Localism Act, Members must declare any Disclosable Pecuniary Interests which they may have in any of the items under consideration at this meeting.
4. **Public Questions:** If any.
5. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 06/12/2017 and 20/12/2017. (Enc. 1)



6. **Precept/Draft Budget:** To receive the report detailing the draft budget and precept requirement for recommendation to full Council. (Enc. 2)
7. **Financial Regulations:** To receive the Senior Assistant's report on the review of Financial Regulations and to agree the proposed changes. (Enc. 3)
8. **GDPR:** To receive the Town Clerk's report on receipt of the Gap Analysis and Action Plan (Enc. 4)
9. **Status List:** To note the Status List. (Enc. 5)
10. **Any Other Business:** Items which the Chairman may allow for discussion only.
11. **Exclusion of Press and Public:** To consider that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.
12. **Budget Monitoring Report:** (Enc. 6)
13. **Grant Aid Applications:** To receive the report of the Senior Assistant. (Enc. 7)
14. **Bank Reconciliation Statements as at 30/11/2017 :** (Enc. 8)
15. **Direct Debits, Standing Orders and Transfers dated 01/11/2017 and 30/11/2017:** (Enc. 9)
16. **Imprest Account Payments as at 01/11/2017 and 30/11/2017:** (Enc. 10)

TO: Cllr A Watts- Chairman  
Cllr R James – Deputy Chairman  
Cllr M Fitch  
Cllr Mrs R Gadsby  
Cllr Mrs H Kane  
Cllr Mrs J Lea  
Cllr Miss J Lucas  
Cllr Mrs A Mitchell  
Cllr Mrs G Shiell  
Cllr Mrs S A Stavrou  
Cllr Mrs E A Webster

4<sup>th</sup> January 2018