

A meeting of the **Town Plan Steering Group** will take place on **Thursday, 11th September 2008**, immediately following the meeting of the Plans Sub-Committee in the Council Chamber.

**AGENDA**

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** Members to declare interests on any item on the Agenda where appropriate.
3. **Timetable:** To agree a timetable for progression of the Town Plan. The Officers suggest the following;

<b>Complete By</b>	<b>Initiative</b>	<b>Comment</b>
31.10.08	Letter to local groups and organisations advising of the proposal and requesting feedback.	a) Members requested to suggest contacts and b) Responses will indicate whether interested in joining the Working Group.
31.10.08	Special edition of the Town Crier with full description of the proposal and requesting feedback.	Responses will indicate whether interested in joining a Working Group.
21.11.08	Public meeting to launch the Town Plan.	A further opportunity to invite expressions of interest.
15.01.09	Inaugural meeting of the Working Group.	An opportunity for RCCE to attend and advise.

TO:

Cllr. S.C. Pryde – Chairman  
 Cllr. A.P. Watts – Deputy Chairman  
 Cllr. Mrs. P.C. Brooks  
 Cllr. A.B. Clark  
 Cllr. W.J. Pryor  
 Cllr. Mrs. S.A. Stavrou

All other Members for information.

3<sup>rd</sup> September 2008