

KRR/AC

Dear Member,

A meeting of the **Tourist Information Centre Management Committee** will take place on **Monday** next, **13th July 2009**, commencing at **10.30 a.m.** in the Members Room.

Yours sincerely,

Kathryn Richmond TOWN CLERK

AGENDA

1. **Apologies for Absence:** To receive apologies for absence.
2. **Declarations of Interest:** Members to declare interests in any items on this Agenda.
3. **Minutes:** of the meeting held on 20th April 2009, copy enclosed. (Encl. 1).
4. **Managers Report:** To consider the Managers Report. (Encl. 2).
5. **Statistics:** To consider statistical reports for the period 1st July 2008 to 30th June 2009 enclosed. (Encls. 3 to 5).
6. **Excursions 2010:** To consider attendance at the Exhibition to be held on 16th January 2010 at the Alexandra Palace. (Encl. 6).
7. **Essex Tourism Association:**
 - (a) To consider correspondence regarding the creation of a Greater Essex Tourism Partnership. (Encl. 7).
 - (b) To consider correspondence regarding Vetting and Barring. (Encl. 8).
 - (c) To note information on the current tourism landscape. (Encl. 9).

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8. **Out & About Magazine:** To consider advertising in the November 2009 issue (concentrating on the East of England). (Encl. 10).
9. **Any Other Business:** Items which the Chairman may allow for discussion only.
10. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the meeting.
11. **Minutes:** Category 8 (Finance).
12. **Finance Report:** Category 8 (Finance).
13. **Staff:** Category 1 (Staff).

TO: Cllr. Mrs. E.A. Webster (Chairman)
Cllr. Mrs. P.C. Brooks
Cllr. A.L. James

District Cllr. Mrs.R. Gadsby
District Cllr. Mrs. J. Lea
District Cllr. J. Wyatt

All Other Members for information.
The Press

6th July 2009