

**TOURIST INFORMATION CENTRE MANAGEMENT COMMITTEE**  
**12<sup>th</sup> JANUARY 2009**

- \* Cllr. Mrs.P.C. Brooks
- \* Cllr. Mrs. E.A. Webster
- Cllr. A. James

Dis. Cllr. Mrs. R. Gadsby  
Dis. Cllr. Mrs. J. Lea

- \* Dis. Cllr. J. Wyatt

In attendance: Town Clerk.

706. **Apologies for Absence:** Apologies for absence were received from Cllr. Mrs. Gadsby and Cllr. James.

707. **Declarations of Interest:** There were no declarations of interest.

708. **Minutes:** RESOLVED – THAT the Minutes of the Meeting held on 14<sup>th</sup> July 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Chairman.

709. **Managers Report:** Members referred to the Managers Report making specific reference to King Harold Day noting the suggestion that a procession similar to the one held in Bayeux might enhance this event. The Town Clerk referring to the TIC attending the Excursions Show on 17<sup>th</sup> January 2009 suggested that two banners be purchased promoting a) the Town and b) the Tourist Information Centre. Following further discussion it was moved by the Chairman and

RECOMMENDED – THAT (a) a letter be sent to King Harold Day Organising Committee suggesting the inclusion of a procession and  
(b) the Town Clerk be authorised to purchase two advertising banners and  
(c) subject to the above the Managers report be noted.

710. **Statistics:** Members referred to the Statistical Report for the period 1<sup>st</sup> April 2008 to 31<sup>st</sup> December 2008 in respect of visitor numbers, enquiries and income. Following discussion it was moved by the Chairman and

RECOMMENDED – THAT the statistical information be noted.

711. **Charge for Entry on Accommodation List:** Members noted that the current charge for an entry on the Tourist Information Centre Accommodation List was £11.25 per annum for local establishments and £12.50 for out of area. This charge has been made for the last five years. Following discussion it was moved by the Chairman and

RECOMMENDED – THAT the charge be set at £12.00 for local establishments and £13.50 for out of area and the Policy and Resources Committee be recommended to include this in the list of charges.

712. **Leaflet – A Day Out in Waltham Abbey:** The Chairman referred to the forthcoming publication of this seasons edition of ‘A Day Out in Waltham Abbey’ and asked what contribution the Town Council would be making towards this. The Town Clerk confirmed that a contribution of £500.00 would be made by the Town Council. It was moved by the Chairman and

RECOMMENDED – THAT this be noted.

713. **Exclusion of Press and Public:** It was moved by the Chairman and

RESOLVED – THAT in view of the confidential nature of the business about to be transacted as listed below, the Press and Public be excluded from the remainder of the meeting.

714. **Minutes – Part B:** Category 8 (Finance).

715. **Finance Report:** Category 8 (Finance).

**MRS. E.A. WEBSTER– CHAIRMAN**

