

POLICY & RESOURCES COMMITTEE

9th JULY 2009

- * Cllr. A.P. Watts (Chairman)
- * Cllr. W.J. Pryor (Deputy Chairman)
- Cllr. Mrs. P.C. Brooks
- * Cllr. A.B. Clark
- * Cllr. J.F. Collier
- Cllr. Mrs. R. Gadsby
- Cllr. A.L. James
- Cllr. S.C. Pryde

* Denotes Members present.

In attendance: Town Clerk and Recreation and Amenities Manager.

116. **Apologies for Absence:** Apologies for Absence were received from Cllr. Mrs. Brooks, Cllr. Mrs. Gadsby and Cllr. Pryde.,

117. **Declarations of Interest:**

| Member | Item | Interest | Reason | Action |
|----------------|-----------------------------------|-----------------|--|---------------|
| Cllr. W. Pryor | Payments to Abbey Filling Station | Personal | Friend of proprietor. Account holder. | Remained |
| Cllr. Clark | Cornmill Suite | Personal | Correspondent is a neighbour and he is the Ward Member | Remained |
| Cllr. Clark | Town Hall | Personal | Relative is employed by Council's solicitor. | Remained |

118. **Minutes:** of the meeting held on the 11th June 2009 have yet to be put to Council.

119. **Public Questions:** There were no public questions.

120. **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two Members and dated 10th June, 18th June and 24th June 2009. It was moved by the Chairman and

RESOLVED – THAT the list of accounts paid and reimbursements made on the authority of two Members and dated 10th June, 18th June and 24th June 2009 be confirmed and approved.

121. **IT Systems:** The Officers had nothing to report. It was moved by the Chairman and
RESOLVED – THAT this be noted.
122. **Procedures Manual:** The Officers had nothing to report. It was moved by the Chairman and
RESOLVED – THAT this be noted.
123. **Ninefields Community Centre:** The Officer reported that quotes were still awaited regarding the boiler timers. These quotations are to be chased and brought back to this Committee for a decision for installation by the end of August. It was moved by the Chairman and
RESOLVED – THAT quotations be received as soon as possible, brought back to this Committee and the installation arranged by the end of August.
124. **Bank Mandate:** It was moved by the Chairman and
RESOLVED – THAT the signatories to the HSBC Waltham Abbey Town Council Imprest Account be changed to reflect the appointment of a new Town Clerk.
125. **Cornmill Suite:** The Committee discussed the request for a refund of the deposit paid for the hall hire. The conditions of hire of the hall are that there can be no refund of the deposit unless the hall is rehired. However, in these particular circumstances it was moved by Cllr. Pryor and
RESOLVED – THAT the Town Clerk contact the family concerned to agree a solution.
126. **Sustainable Communities Act:** The Committee considered the consultation from Essex County Council regarding proposals to the Local Government Association as part of the Sustainable Communities Act. It was moved by the Chairman and
RESOLVED – THAT the proposal on Youth Activities and the proposal on Landfill Tax should be supported by this Council.
127. **Minibus:** Members discussed a letter from Voluntary Action Epping Forest for the loan of the two community minibuses. It was moved by the Chairman and
RESOLVED – THAT the Town Clerk obtain further information and this matter be brought back to this Committee.
128. **Audit Status List:** The Town Clerk advised that there are currently no items on the Audit Status List. It was moved by the Chairman and
RESOLVED – THAT this be noted.

129. **Status List:** Members referred to the Status List circulated to the meeting. Cllr. Clark asked what progress had been made with regard to the possible acquisition and development of Ninefields Community Centre. It was moved by the Chairman and

RESOLVED – THAT a letter be sent to the district solicitor to progress this matter and it be brought back to this Committee.

130. **Essex County Council:** Members considered information regarding the Life Raft Trust. In light of further information it was moved by the Chairman and

RESOLVED – THAT the Town Clerk prepare a report and suggestions for the next meeting of this Committee.

131. **Exclusion of Press and Public:** It was moved the Chairman and

RESOLVED - THAT in view of the confidential nature of the business to be transacted as listed below, the Press and Public be excluded from the meeting.

132. **Minutes – Part B:**

133. **Budget Report:** Category 8 (expenditure).

134. **Telephone System:** Category 8 (expenditure).

135. **Sound System – Cornmill Suite:** Category 8 (expenditure).

136. **Tenancy of Accommodation:** Category 3 (Occupier of Accommodation).

137. **Golf Driving Range:** Category 3 (Occupier of Accommodation).

138. **Town Hall:** Category 9 (Acquisition or disposal of property).

139. **Equipment:** Category 9 (Acquisition or disposal of property).

140. **CCTV at Cemetery:** Category 8 (expenditure).

141. **Mayoral Plaque:** Category 8 (expenditure).

142. **Ninefields Community Centre:**

143. **Hall Hire:**

A.P. WATTS - CHAIRMAN

