

A meeting of the **Policy & Resources Committee** will be held on Thursday next, **12th March 2009** at **7.30 p.m.** in the Council Chamber.

AGENDA

1. **Apologies for Absence:** To receive apologies.
2. **Declarations of Interest:** Members to Declare Interests in any items on the Agenda.
3. **Minutes:** of the meetings held on 22nd January, 29th January, 29th January and 12th February 2009 copies of which have been previously circulated to all Members.
4. **Public Questions:** If any.
5. **Accounts Paid:** Lists herewith of accounts paid and reimbursements made on the authority of two Members and dated 18th February and 4th March 2009. (Encl. 1).
6. **IT Systems:** The Officers have nothing to report.
7. **Procedures Manual:** The Officers have nothing to report.
8. **Project Management:** To consider the Officers report. (Encl.2).
9. **Town Hall Roof – Side Extension:** To consider the Officers report. (Encl. 3).
10. **Community Initiatives Fund (Highways) Grants:** Members will recall that application was made to the Community Initiative Fund for assistance with two signage projects. I am pleased to say that both have been approved as;
 1. Replacement of four town gateway signs at Highbridge Street, Crooked Mile, Honey Lane, Sewardstone Road -
Project Value £5,000 – Grant Value £5,000 and
 2. Application on behalf of Waltham Abbey Town Centre Partnership for replacement of existing and installation of new fingerposts and information signs in the Town Centre –
Project Value £5,000 – Grant Value £3,000
11. **Internal Audit 2008/2009 – Interim Update:** A copy of the Internal Auditor's Interim Report is enclosed for Members information. There are no significant issues raised. (Encl. 4).
12. **Audit Status List:** There are currently no items on the Audit Status List.
13. **Status List:** To be circulated to the meeting for information.

14. **Any Other Business:** Items which the Chairman may allow for discussion only.
15. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be transacted and listed below the press and public be excluded from the meeting.
16. **Minutes – Part B:**
17. **Budget Report:** Category 8 (expenditure).
18. **Rent 2-4 Highbridge Street:** Category 8 (expenditure).
19. **Incident March 2008:** Category 14 (action in respect of prosecution of crime).

TO: Cllr. A.P. Watts (Chairman)
Cllr. W.J. Pryor (Deputy Chairman)
Cllr. Mrs. P.C. Brooks
Cllr. A.B. Clark
Cllr. J.F. Collier
Cllr. Mrs. R. Gadsby
Cllr. A.L. James
Cllr. S.C. Pryde

All other Members for information.

4th March 2009