

POLICY & RESOURCES COMMITTEE

10th APRIL 2008

- * Cllr. A.P. Watts (Chairman)
- * “ Mrs. P.C. Brooks
- * “ Mrs. R. Gadsby
- * “ A.L. James
- * “ S.C. Pryde
- * “ W.J. Pryor

* Denotes Members present.

Also present: Cllr. Mrs. S. Stavrou (Leader of Council).

In attendance: Town Clerk & Recreation and Amenities Manager.

1018. **Apologies for Absence:** All Members being present there were no apologies for absence.

1019. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. S. Pryde	Payment to Abbey Filling Station	Personal	Friend of proprietor.	Remained
Cllr. W. Pryor	Payment to Abbey Filling Station	Personal	Friend of proprietor.	Remained

1020. **Minutes:** The Town Clerk advised Members that the Minutes of the meeting held on 13th March 2008 had yet to be put to Council. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1021. **Public Questions:** There were no public questions.

1022. **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two Members and dated 13th March, 18th March and 31st March 2008, page nos. 1097 to 1108. Members asked specific questions of the Officers and Cllr. Pryde asked for clarification of the payment to ADT Fire and Security Services Ltd. The Town Clerk to respond in writing to all Members. Following discussion it was moved by the Chairman and

RESOLVED – THAT accounts paid and reimbursements made on the authority of two Members and dated 13th March, 18th March and 31st March 2008, page nos. 1097 to 1108 be confirmed and approved.

1023.**Unexpended Capital Balances:** Members referred to the list of Unexpended Capital Balances and following discussion it was moved by the Chairman and

RESOLVED – THAT the following Unexpended Capital Balances be carried forward to the Financial Year 2008/09.

1.	109/4902 Cemetery Extension	£3,000
2.	4903 Shoring Boards	£1,200
3.	4915 Paving	£1,000
4.	309/4906 Town Mead Development	£123,728
5.	4953 Baseball Dugouts	£1,416
6.	509/4980 Roof (side of stage)	£3,500
7.	4982 Members Room Curtain	£2,000
8.	4983 Pigeon Control	£3,000

Cllr. Pryde referred to a revenue item in respect of works to the former public convenience block in Quaker Lane Car Park and it was moved by the Chairman and

RESOLVED – THAT the Recreation and Amenities Manager prepare a Scope of Works for the former public convenience block in Quaker Lane and report to the Policy and Resources Committee Meeting in July 2008.

Cllr. Mrs. Stavrou then referred to a proposal of Cllr. Pryor regarding the setting up of a list of approved contractors for minor contract works on day rates.
It was moved by the Chairman and

RESOLVED – THAT the Recreation and Amenities Manager compile a list of approved contractors for minor contract works to be submitted to the July Meeting of the Policy and Resources Committee for approval.

1024.**IT Systems:** The Officers had no further report. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1025.**Procedures Manual:** The Officers had no further report. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1026.**Audit Status List:** The Officers had no further report.. It was moved by the Chairman and

RESOLVED – THAT this information be noted.

1027. **Platform Lift Hire:** Members referred to the Officers report in respect of this item and Cllr. Pryde went on to suggest that when the current maintenance van was due for renewal it should be replaced by a vehicle with a platform lift. Following a full discussion in which Members referred to various issues including storage and security, maintenance costs etc. It was moved by the Chairman and

RESOLVED – THAT a sum of £5000.00 be included in the 2009/10 Budget towards the cost of replacing the maintenance service van.

It was further moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Recreation and Amenities Manager prepare a full report on Council vehicles for presentation to the July meeting of the Policy and Resources Committee.

1028. **CCTV – Town Centre Car Parks:** Members referred to the Officers report, noting that the estimates received were not on a like for like basis. Cllr. Mrs. Stavrou advised Members that the Officers should ensure that any scheme was compatible with the District Council Scheme in order that twenty four hour monitoring can be achieved. Following a full and frank discussion it was moved by the Chairman and

RESOLVED – THAT the Officer prepare a further report obtaining three quotations for each car park on a like for like basis for submission to the meeting of the Council on 24th April 2008.

1029. **Status List:** Members referred to the Policy and Resources Committee Status List and Cllr. Pryde asked that the Quaker Lane Public Convenience works be added to the Status List. It was moved by the Chairman and

RESOLVED – THAT (a) the former public convenience block in Quaker Lane be added to the Status List and
(b) subject to the above the Status List be noted.

1030. **Ninefields Community Centre Heating Boilers:** Members referred to the Officers report noting that works were required to this equipment. Members suggested the Officers liaise with District Council Environmental Services and Estates Departments if necessary regarding the lack of heating in the public hall. Following full discussion it was moved by Cllr. Pryde, seconded and

RESOLVED – THAT (a) the Officer obtain a further opinion on the work required,
(b) should it prove that the boiler is irreparable the Council install electric convection heating.

1031. **Waltham Abbey Stakeholders Meeting:** Members referred to the report of Cllr. Mrs. Brooks in respect of this item and following a full discussion it was moved by the Chairman and

RESOLVED – THAT the report be noted.

1032. **Audit Commission – Statement of Responsibilities:** The Town Clerk advised Members that the Statement of Responsibilities of Auditors and Audited Bodies was available in his office should any Member wish to note the document. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1033. **Exclusion of Press and Public:** It was moved the Chairman and

RESOLVED - THAT in view of the confidential nature of the business to be transacted and listed below, the Press and Public be excluded from the remainder of the meeting.

1034. **Minutes – Part B:**

1035. **Budget Comparison:** Category 8 (Expenditure).

A.P. WATTS - CHAIRMAN

