

POLICY & RESOURCES COMMITTEE

8th MAY 2008

- * Cllr. A.P. Watts (Chairman)
- “ Mrs. P.C. Brooks
- “ Mrs. R. Gadsby
- * “ A.L. James
- * “ S.C. Pryde
- * “ W.J. Pryor

* Denotes Members present.

In attendance: Town Clerk, Senior Assistant to Town Clerk and Recreation and Amenities Manager.

1026. **Apologies for Absence:** Apologies for absence were received from Cllr. Mrs. Brooks and Cllr. Mrs. Gadsby. Apologies for absence were also received from the Leader of Council, Cllr. Mrs. Stavrou.

1027. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. S. Pryde	Accounts Paid – Abbey Filling Station	Personal	Friend of Proprietor	Remained
Cllr. W. Pryor	Accounts Paid - Abbey Filling Station	Personal	Friend of Proprietor	Remained

1028. **Minutes:** RESOLVED – THAT the Minutes of the Meetings held on 13th March 2008 and 10th April 2008 , copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Chairman.

1029. **Public Questions:** There were no public questions.

1030. **Accounts Paid:** Members referred to lists of accounts paid and reimbursements made on the authority of two Members and dated 9th April and 24th April 2008, page nos. 1110 to 1118. Following discussion it was moved by the Chairman and

RESOLVED – THAT subject to the above, accounts paid and reimbursements made on the authority of two Members and dated 9th April and 24th April 2008, page nos. 1110 to 1118 be confirmed and approved.

1031. **Draft Employee Handbook:** Members referred to the Draft Employee Handbook and other documents submitted by the Council’s Human Resources Consultants. Members noted the Officers reports in respect of these documents and following discussion it was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Officers submit the proposed amendments to the Consultants for a final draft to be prepared.

1032. **IT Systems:** The Officers had no further report. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1033. **Procedures Manual:** The Officers had no further report. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1034. **Audit Status List:** The Town Clerk reported that there were currently no items on the Audit Status List. It was moved by the Chairman and

RESOLVED – THAT this information be noted.

1035. **Friends of Historic Essex:** Members noted correspondence from the Friends of Historic Essex requesting the Council to consider becoming a Corporate Member at a cost of £10.00 per annum. It was moved by the Chairman and

RESOLVED – THAT the Council subscribe to Friends of Historic Essex by way of Corporate Membership.

1036. **Status List:** Members referred to the Status List and Cllr. Pryor asked to be notified when the technical specification in respect of the CCTV would be available. It was moved by the Chairman and

RESOLVED – THAT subject to the above the Status List be noted.

1037. **Ninefields Community Centre – Heating:** Cllr. James asked for a current situation report in respect of repairs to the heating system at Ninefields Community Centre. The Recreation and Amenities Manager advised that he was obtaining estimates for the supply and installation of electric heaters and was waiting for technical information in respect of the heating pump. It was moved by the Chairman and

RESOLVED – THAT the Officer present a further report to the June Meeting of the Policy & Resources Committee.

1038. **Traffic Signage:** Cllr. Pryor advised Members that at the recent Neighbourhood Action Panel he had requested that additional signage indicating direction to Sainsburys depot be installed. It was moved by the Chairman and

RESOLVED – THAT this be noted.

1039. **Street Cleaning:** Cllr. Pryor informed Members that at the Neighbourhood Action Panel meeting members had expressed concern regarding litter problems outside of the Town Centre. Following a full discussion it was moved by Cllr. Pryde, seconded and

RESOLVED – THAT (a) the Town Clerk follow up the request for a cleaning schedule from Epping Forest District Council and

(b) the County Footpaths Officer be requested to clear the footpath adjacent to the cemetery and footpath between Denny Avenue and Elm Close.

1040. **Exclusion of Press and Public:** It was moved by the Chairman and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below the Press and Public be excluded from the remainder of the meeting.

1041. **Minutes – Part B:**

1042. **Budget Comparison:**

1043. **Ninefields Community Centre:**

1044. **Golf Driving Range:**

A.P. WATTS - CHAIRMAN

