

RKJ/AC

A meeting of the **Licensed Bars & Catering Management Subcommittee** will take place on **Tuesday, 5<sup>th</sup> May 2009** at **7.30 p.m.** in the Members Room.

Yours sincerely,

Richard James

ACTING TOWN CLERK

### **AGENDA**

1. **Apologies for Absence:** To receive apologies for absence.
2. **Declarations of Interest:** Members to Declare Interests in Agenda items where appropriate.
3. **Minutes:** of the meetings held on 23<sup>rd</sup> March and 20<sup>th</sup> April 2009. (Encl. 1).
4. **Mead Suite & Bars:**
  - a) Action Plan; To review and update the Action Plan. (Encl. 2).
  - b) Entertainments Programme; to review and update the programme. (Encl. 3).
5. **Health and Safety:** One of the items raised by our Health & Safety Consultants is that of CO2 leakage detection. Under the Confined Spaces Regulations 1997 we are required to install a detection device to protect staff. I have sourced a supplier who can provide detectors at £175.00 each. Would Members authorise the purchase and installation?
6. **Any Other Business:** Items which the Chairman may allow for discussion only.
7. **Exclusion of Press and Public:** To consider whether in view of the confidential nature of the business to be discussed and listed below, in the public interest the Press and Public be excluded from the meeting.

7. **Minutes – Part B:**

8. **Café du Parc:**

TO: Cllr. S.C. Pryde (Chairman)  
Cllr. Mrs. P. Brooks  
Cllr. M. Reilly  
Cllr. A.L. James

R.K. James – Acting Town Clerk  
S.J. Maynard – Bar Manager

All Other Members for information.

28<sup>th</sup> April 2009































