

A meeting of the **Leisure & Community Committee** will take place on **Thursday, 2<sup>nd</sup> October 2008**, commencing at **7.30 p.m.** in the Council Chamber.

### **AGENDA**

1. **Apologies for Absence:** To receive apologies for absence.
2. **Declarations of Interest:** Members to declare interests in any items on the Agenda.
3. **Minutes:** of the meeting held on 3<sup>rd</sup> July 2008, previously circulated to all Members.
4. **Public Questions:** If any.
5. **Footpath Matters:** To discuss footpath matters that may be relevant.
6. **Recreation Grounds, Other Open Spaces, Cemeteries, Plant & Equipment and Allotments:** To consider the Officers report. (Encl.1 ).
7. **Larsen Recreation Ground Fences and Gates:** To consider the Officers report. (Encl. 2).
8. **Cemetery:**
  - a) **Waste Bins** – To consider the Officers report. (Encl. 3).
  - b) **Extension** – To consider the Officers report. (Encl. 4).
9. **Town Mead Leisure Park:**
  - a) **Cholera Brook** – For Members information a copy of the Thames Water response to my letter regarding contamination of Cholera Brook is enclosed for Members information. As this does not fully address the problems I have asked for a site meeting with a water engineer. The Environment Agency has been very supportive in this matter. (Encl. 5).
  - b) **Replacement Rising Main** – The Officer to report to the meeting.
10. **Plant a Tree Initiative:** We have been approached by Keith Utting of the Parochial Church Council regarding the Essex County Council scheme to ensure every community in Essex benefits from their pledge to plant 250,000 trees. Keith is going to put forward a proposal to the County Council for grant aid to plant 950 trees to commemorate the anniversary of the consecration of the church. Keith is asking for ideas of where to plant, so far the following have been suggested;
  - ❖ A hedge around the Churchyard Garden of Rest
  - ❖ A natural area at Town Mead and
  - ❖ A maze/labyrinth in the cloister area (the preferred option)

He has also asked if the Council would support the initiative by assisting with planting and ongoing maintenance. Details of the County Council scheme are enclosed. (Encl. 6).

11. **Town Mead Sports & Social Club:** To consider the Managers report. (Encl. 7).
12. **Town Hall:**
  - 12.1 **Cornmill Suite:** To consider the Officers report. (Encl. 8).
  - 12.2 **In-House Promotions:** To consider the Officers report. (Encl. 9).
13. **Town Hall Male Toilets:** To consider the Officers report. (Encl. 10).
14. **Waltham Abbey in Bloom:** To consider the Officers report. (Encl. 11).
15. **Christmas Lights and Cavalcade of Light:** To consider the Officers report. (Encl. 12).
16. **Retail Market:** To consider the Market Managers report. (Encl. 13).
17. **Waltham Abbey Town Partnership:** a) Minutes of the meetings held on 22<sup>nd</sup> July and 2<sup>nd</sup> September 2008 are enclosed for Members information. (Encls. 14 & 15).  
  
b) **Town Centres Officer** – The District Council Economic Development Officer recently emailed Town & Parish Councils and Town Centre Partnerships in the District advising that a Town Centres Officer had been appointed on a three year contract commencing on 2<sup>nd</sup> October 2008. A Job Description was also included and I was concerned to note that there is no mention of the post holder liaising with the Town and Parish Councils, reference is only made to TCP's and other stakeholders. I was concerned about this and spoke to other Clerks affected who also expressed their concern that the elected representatives of the area were not included. If Members are of the same view do they wish to take this up with District Council? (Encl. 16).  
  
(c) **Protocol and Partnerships** – Members will recall instructing the Town Clerk to raise with District Council the possible overlap between the remit of W.A. Town Partnership and W.A. Neighbourhood Action Panel. A copy of Ian Willett's response to our correspondence together with his further letter and a copy of a letter from the Chairman of the Partnership to Mr. Willett are enclosed for Members information. (Encl. 16a and 16b/c).
18. **Tourism Marketing Strategy Working Group:** The Group has not met since January 2008.
19. **Epping Forest CDRP Joint Action Group:** We have been advised by Caroline Wiggins, EFDC Safer Communities Manager, that changes are being made to the Joint Action Groups and they are becoming area specific (JAAG's) and she will issue an explanatory paper shortly.

20. **Neighbourhood Action Panel:** Minutes of the NAP meetings held on 11<sup>th</sup> June and 9<sup>th</sup> July 2008 are enclosed for information. (Encl. 17).
21. **Visit to Bayeux:** A report on the visit to the Bayeux Medieval Festival is enclosed for information. (Encl. 18).
22. **White Water Canoe Course:** To consider the Officers report. (Encl. 19).
23. **Essex Legacy from the 2012 Games:** A copy of the Annual Delivery Plan is available in the Members Room.
24. **Status List:** A copy of the Status List will be circulated to the meeting.
25. **Any Other Business:** Items which the Chairman may allow for discussion only.

TO: Cllr. Mrs. R. Gadsby (Chairman)  
Cllr. S.C. Pryde (Deputy Chairman)  
Cllr. Mrs. P.C. Brooks  
Cllr. A.B. Clark  
Cllr. J.F. Collier  
Cllr. W.J.Pryor  
Cllr. Mrs.E.A. Webster  
Cllr. A.P. Watts

To all other Members for information.  
The Press

18<sup>th</sup> September 2008





