

LICENSED BARS & CATERING MANAGEMENT SUBCOMMITTEE
23rd MARCH 2009

- * Cllr. S. C. Pryde (Chairman)
Cllr. Mrs. P.C. Brooks
Cllr. M. Reilly
- * Cllr. A.L. James

- * R.K. James - Town Clerk
- * S.J. Maynard - Bars Manager

In Attendance: Town Clerk and Senior Assistant to the Town Clerk.

960. **Apologies for Absence:** Apologies for Absence were received from Cllr. Mrs. Brooks and Cllr. Reilly.

961. **Declarations of Interest:** There were no Declarations of Interest.

962. **Minutes:**

RESOLVED – THAT the Minutes of the Meetings held on 26th January and 23rd February 2009, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Chairman.

963. **Brochure:** Following discussion it was moved by the Chairman and

RECOMMENDED – THAT (a) the external image of the Town Mead be deleted and replaced with a line drawing,
(b) deletion of the Essex Market Town block on the back page and
(c) the inclusion of additional text as necessary.

964. **Mead Suite Action Plan:** Members referred to the Action Plan and following discussion it was moved by the Chairman and

RECOMMENDED – THAT the Action Plan shown at the Appendix to these Minutes be approved.

965. **Entertainments Programme:** Members referred to the list of proposals put forward by the Bars Manager and following discussion it was moved by the Chairman and

RECOMMENDED – THAT the following action be approved;

- ❖ (a) Quiz Night in the Sports Bar on the last Wednesday of each month from April 2009 cost £20.00 plus stationary per event,
- ❖ (b) Race Night in the Mead Suite the end of July cost of £400.00, tickets to be sold at £5.00 including a bar snack, other income being a percentage of the games income,
- ❖ (c) Wii Sports Night in the Sports Bar on a weekly basis, an initial cost of approximately £200.00 to set up but to be offset by increased bar sales,
- ❖ (d) Table top sales in the Mead Suite on occasional Saturdays no costs income £10.00 per table and
- ❖ (e) Bingo in the Mead Suite one afternoon each month, the Officers to investigate further the financial viability of this proposal.

966. **Bar Tariff:** Members considered a recommendation from the Policy & Resources Committee to introduce a level two bar tariff in the Mead Suite for non member functions and all commercially driven functions. Following a full and frank discussion it was generally agreed that due to the impending price increase and the need to promote the function room together with the fact that Members already have benefit of a discounted hall price it is not the appropriate time for further increases and it was moved by the Chairman and

RECOMMENDED – THAT no action be taken.

967. **Budgetary Spreadsheet:** Members considered a recommendation from the Policy & Resources Committee that a Budgetary Spreadsheet specifically for Town Mead be introduced. The purpose of the exercise to enable accurate forecasting of the financial situation against the budget. Members considered the proposal and the Senior Assistant to the Town Clerk explained that the accounting system used by the Council provided sufficient information to enable accurate forecasting and it was moved by the Chairman and

RECOMMENDED – THAT no action be taken.

968. **WARGM Programmes:** The Town Clerk advised Members that WARGM had asked if we wished to advertise in any of their special event programmes this year and following a full discussion it was moved by the Chairman and

RECOMMENDED – THAT a half page mono advertisement be placed in each of the three special event programmes at a cost of £50.00 including VAT less 20% discount.

969. **Club Rules:** Following the recommendation of the Policy & Resources Committee Members referred to a copy of the Sports and Social Club Rules and it was moved by the Chairman and

RECOMMENDED - THAT to reflect the recent extensions to the premises the Officers update the Town Mead Sports and Social Club Rules.

970. **Exclusion of Press and Public:** It was moved by the Chairman and

RESOLVED – THAT in view of the confidential nature of the business to be discussed and listed below the press and public be excluded from the remainder of the meeting.

971. **Membership Appeal:** Category 4 (Recipient of service provided by the authority.)

972. **Town Hall Bar:** Category 8 (Expenditure proposed under contract.

973. **Mead Suite Bars:** Category 8 (Expenditure proposed under contract).

974. **Café du Parc:** Category 3 (Occupier of premises provided by the Council).

S.C. PRYDE – CHAIRMAN

