

ESTABLISHMENT REVIEW SUB-COMMITTEE

30th JUNE 2008

- * Cllr. Mrs. S.A. Stavrou (Leader of Council) (Arrived Late)
- * Cllr. S.C. Pryde (Mayor)
- * Cllr. Mrs. R. Gadsby (Deputy Mayor) (Chairman of Leisure & Recreation Committee)
- * Cllr. A.P. Watts (Chairman of Policy & Resources Committee)
- Cllr. Mrs. P. Brooks (Minority Group Member)

* Denotes Members present.

In attendance: Town Clerk, Senior Assistant to Town Clerk and Recreation and Amenities Manager.

75. **Apologies for Absence:** Apologies for absence were received from Cllr. Mrs. Brooks and apologies for lateness were received from Cllr. Mrs. Stavrou.
76. **Chairman:** In the absence of the Leader of Council it was moved by Cllr. Watts, seconded and

RESOLVED – THAT (a) Cllr. Pryde Chair this evenings meeting and
(b) the election of Committee Chairman be deferred to the next meeting of the Sub-Committee.

Cllr. S.C. Pryde in the Chair

77. **Declarations of Interest:** There were no declarations of interest.
78. **Minutes:** RESOLVED – THAT the Minutes of the Meeting held on 3rd March 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Chairman.
79. **Apprenticeship Scheme:** Members referred to the Officers report and the Officer went on to say that he had been in discussion with tutors at Capel Manor who could adapt a course appropriate to the Town Council's requirements. Following a full discussion in which the Officer referred to compliance with Health and Safety Legislation it was moved by the Chairman and

RESOLVED – THAT (a) subject to compliance with Health and Safety Legislation the Council agree in principle to implementing an Apprenticeship Scheme within the Cemetery and Parks Service and
(b) the Recreation and Amenities Manager to liaise with Capel Manor tutors in order to create a course based on Sports Turf Management.

80. **Exclusion of Press and Public:** It was moved by the Chairman and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

81. **Minutes – Part B:** Category 1 (Staff)
82. **Matters Arising from the Minutes – Part B:** Category 1 (Staff)
83. **Skills Matrix:** Category 1 (Staff)
84. **Status List:** Category 1 (Staff)
85. **Staff Appraisals:** Category 1 (Staff)
86. **Staff Reports:** Category 1 (Staff)

S.C. PRYDE – CHAIRMAN OF THE MEETING