

DEVELOPMENT & ENVIRONMENT COMMITTEE
27th NOVEMBER 2008

- * Cllr. A.B. Clark (Chairman)
- * Cllr. Mrs. S.A. Stavrou (Deputy Chairman)
- * Cllr. Mrs. P.C. Brooks
- * Cllr. J.F. Collier
- * Cllr. Mrs. R. Gadsby
- Cllr. S.C. Pryde
- * Cllr. W.J. Pryor
- * Cllr. A.P. Watts

* Denotes Members Present.

In attendance: Town Clerk, Senior Assistant to the Town Clerk and Recreation and Amenities Manager.

596. **Apologies for Absence:** Apologies for absence were received from Cllr. Pryde and Cllr. Reilly.

597. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. W. Pryor	Planning Application EPF/1505/08 – Abbey Filling Station	Personal	Cllr. Pryor is a friend of the applicant.	Remained
Cllr. A. Clark	Planning Applications EPF/1781 & 1785/08 – 168 Brooker Road	Personal	Cllr. Clark knows the applicant.	Remained
Cllr. W. Pryor	Planning Application EPF/2044/08 – WARGM Wind Turbine	Personal	Cllr. Pryor is EFDC Representative to WARGM	Remained
Cllr. W. Pryor	Planning Application EPF/2122/08 – Thrift Cottage	Personal	Cllr. Pryor is a friend of the applicant	Remained
Cllr. A. Watts	Development Plan Provision for Gypsies and Travellers	Personal	Cllr. Watts is a member of W/A Residents Association who are preparing a submission to District Council.	Remained – did not vote.

598. **Minutes:** RESOLVED – THAT the Minutes of the Meeting held on 2nd October 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Chairman.

599. **Public Questions:** There were no Public Questions.

600. **Planning Applications:** Members referred to lists of planning applications previously considered by the Town Council and showing District Councils decision/current situation.

On application EPF/1305/08 – Proposed Lidl Store; Cllr. Mrs. Stavrou advised that this application had been referred to the District Council's Development Committee.

On application EPF/1767/08 – Cllr. Mrs. Brooks gave a current situation report.

On application EPF/2096/08 – 32 Sun Street – Cllr. Mrs. Gadsby advised that District Council Planning Officers were querying the style of shutters approved by the Town Council. It was moved by the Chairman and

RESOLVED – THAT subject to the above the information be noted.

601. **Bus Services:** Cllr. Mrs. Brooks gave an update on the recent Public Transport Meeting and advised Members she is following up problems with the route 505 to Harlow early morning service.

It was moved by the Chairman and

RESOLVED – THAT the information be noted.

602. **Highway Matters:** Cllr. Mrs. Stavrou asked if the letter had been sent to Epping Forest District Council requesting a section of Honey Lane be reclassified as a non-consent road and also a letter to Essex County Highways regarding lineage and signage on the same length of Honey Lane between the motorway access roundabouts. The Town Clerk advised that both letters had been sent.

Cllr. Clark advised that four street lamps in Monkswood Avenue were out of commission and the Town Clerk was instructed to advise the Street Lighting Department accordingly.

Cllr. Mrs. Stavrou advised that residents of Wellington Hill had been trying to get a supply of salt from County Highways for the salt bin situated there without success. The Town Clerk was instructed to make a request to the appropriate department. It was moved by the Chairman and

RESOLVED – THAT these items be noted and actioned.

603. **Federation of Small Businesses:** The Town Clerk advised that the Federation had had difficulty in finding a representative able to attend tonight's meeting and it was moved by the Chairman and

RESOLVED – THAT they be invited to send a representative to the next meeting of this Committee.

604. **Street Cleaning:** Cllr. Watts referred to a recent meeting of the District Council's Audit and Governance Group advising that the Audit Commission had audited the Waste Management Service which had been criticised for its street cleaning application and Cllr. Watts went on to say that the report completely vindicated the Town Council's actions in attempting to take over street cleaning. Cllr. Mrs. Stavrou went on to explain the current situation with the District Council's contractor and said that Waltham Abbey was now much improved. Cllr. Pryor referred to waste being placed on the highway by the Doctors Surgery at Ninefields before the collection day. The Town Clerk was instructed to write to the practice accordingly. Cllr. Mrs. Stavrou asked that a letter be sent to David Marsh requesting he investigate the deposit of rubbish in Darby Drive and suggesting that laminated signage be produced to highlight this problem. It was moved by the Chairman and

RESOLVED – THAT these actions be noted and implemented.

605. **EFDC Town Centres Officer:** The Town Clerk advised Members that following a request from this Council the job description of the Town Centres Officer had been amended to include Town and Parish Councils. The Town Clerk went on say that the Town Centres Officer would be attending the next meeting of this Council's Policy & Resources Committee to speak about his role and answer Members questions. It was moved by the Chairman and

RESOLVED – THAT the information be noted.

606. **Sustainable Communities – Stakeholders Meeting:** Members noted correspondence from Margaret Lumu of VAEF asking that the Town Council give consideration to assuming responsibility for the administration of the Stakeholders Meeting. Cllr. Mrs. Brooks advised that in her opinion the continuation of this group was unnecessary as the work was already being carried out by the Town Council, the Neighbourhood Action Panel and Waltham Abbey Town Centre Partnership. Cllr. Watts was of the opinion that issues raised by this group were in fact within the purview of the Town Plan Steering Committee. Following further discussion it was moved by the Chairman and

RESOLVED – THAT in view of the objectives of the Stakeholders Meeting already being carried out by Waltham Abbey Town Council, the Neighbourhood Action Panel and Waltham Abbey Town Centre Partnership that the Town Council does not take responsibility for administration of this group.

607. **Development Plan Provision for Gypsies and Travellers in Epping Forest – Consultation:** Members referred to the consultation document and following a full discussion it was moved by the Chairman and

RESOLVED – THAT (a) consideration of this item be deferred to a Special Meeting of the Council to be held in early January 2009 and

(b) the Town Clerk to obtain advice from Epping Forest District Council regarding the position of Members who are also District Councillors, Neighbourhood Action Panel members or members of Residents Associations.

608. **Status List:** Members referred to the Status List and the Recreation and Amenities Manager advised Members that he had made arrangements with Essex County Highways for the railings in Foxes Parade to be replaced.
Cllr. Pryor asked that the recently installed railings in Highbridge Street be painted black and Town Crests be fixed to them. It was moved by the Chairman and

RESOLVED – THAT subject to the above the Status List be noted.

609. **Cycling in Sun Street:** Members noted correspondence from District Cllr. Bassett and from Trevor Baker of the Highways Department. Cllr. Pryor advised that he was having discussions with Cllr. Bassett regarding upgrading the no cycling signage in Sun Street. It was moved by the Chairman and

RESOLVED – THAT the correspondence and additional information be noted.

610. **Forest Transport Strategy – Public Consultation:** Members noted that Essex County Council and the City of London Corporation had produced this strategy for consultation and that they wished to meet representatives of the Town Council. Following a full discussion it was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Town Council representatives be Cllr. Mrs. Stavrou, Cllr. Mrs. Brooks and Cllr. Mrs. Gadsby and they would be prepared to meet officers of the two authorities between the 10th and 12th December.

611. **12 Highbridge Street:** Cllr. Clark referred to the condition of the site hoarding at this location and it was moved by the Chairman and

RESOLVED – THAT the Town Clerk contact the agent regarding necessary repairs and discuss with the appropriate Officers at Epping Forest District Council.

A.B. CLARK – CHAIRMAN