

A meeting of the **Development & Environment Committee** will take place on **Thursday, 27<sup>th</sup> November 2008**, commencing at **9.00 p.m.** in the Council Chamber.

### **AGENDA**

1. **Apologies for Absence:** To receive apologies for absence.
2. **Declarations of Interest:** Members to Declare Interests in any items on the Agenda.
3. **Minutes:** of the meeting held on 25<sup>th</sup> September 2008, copies of which have been previously circulated to all Members.
4. **Public Questions:** If any.
5. **Planning Applications:** a) A list of Planning Applications previously considered by the Council and showing District Council's decision/current situation is enclosed for Members information. (Encl. 1).
6. **Bus Services:** Do Members have any bus service issues they wish to be raised with the Transport Authority or Bus Companies?
7. **Highway Matters:** (a) Do Members have any Highway matters they wish to be raised with the Highway Authority?  
b) **Federation of Small Business** – A representative of the Essex branch of the Federation of Small Businesses has been invited to attend the meeting to discuss car parking in and around the Town Centre.
8. **Street Cleaning:** Do Members have any street cleaning issues they wish to be raised with District Council?
9. **EFDC Town Centres Officer:** Members will recall the instruction to raise with District Council's Head of Planning & Economic Development the issue of the Job Description for the Town Centres Officer which failed to acknowledge Town and Parish Councils. As a result we have been notified by the Economic Development Officer that the Job Description has been amended. A copy of the revised Job Description has been circulated to all Members.
10. **Sustainable Communities – Stakeholders Meeting:** Correspondence has been received from Margaret Lumu of VAEF regarding the future administration of the quarterly Stakeholders Meeting, a copy is enclosed. Cllr. Mrs. Brooks represents the Town Council at the meetings. Ms. Lumu advises that funding of the project has now ceased, she is moving on and VAEF ask that the Town Council takes over the administration of the project. Do Members wish to consider this? (Encl. 2).
11. **Development Plan Provision for Gypsies and Travellers in Epping Forest Consultation:** To consider and respond to the consultation document. (Encl. 3).

12. **Status List:** To be circulated to the meeting.
13. **Any Other Items for Discussion:** Items which the Chairman may allow for discussion only.

TO: Cllr. A.B. Clark (Chairman)  
Cllr. Mrs. S.A. Stavrou (Deputy Chairman)  
Cllr. Mrs. P.C. Brooks  
Cllr. J.F. Collier  
Cllr. Mrs. R. Gadsby  
Cllr. S.C. Pryde  
Cllr. W.J. Pryor  
Cllr. A.P. Watts

All Other Members for information.  
The Press

21<sup>st</sup> November 2008