

**COUNCIL MEETING**  
**24<sup>TH</sup> APRIL 2008**

- \* Cllr. S.C. Pryde (Mayor)
- \* “ A.L. James (Deputy Mayor)
- \* “ Mrs. P.C. Brooks
- \* “ A.B. Clark
- \* “ J. Collier
- \* “ Mrs. R. Gadsby
- \* “ W.J. Pryor
- \* “ Mrs. S.A. Stavrou
- \* “ A.P. Watts
- \* “ Mrs. E.A. Webster

\* Denotes Members present.

In attendance: Town Clerk and Recreation and Amenities Manager.

1070. **Apologies for Absence:** All Members being present there were no apologies for absence.

1071. **Declarations of Interest:**

<b>Member</b>	<b>Item</b>	<b>Interest</b>	<b>Reason</b>	<b>Action</b>
Cllr. Pryde	Application for Street Trading Licence.	Personal	Applicant is known to Member.	Remained

1072. **Minutes:** RESOLVED – THAT the Minutes of the Meeting of the Council held on 21<sup>st</sup> February 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.

1073. **Questions:** There were no Members questions in pursuance of Standing Order No. 10.

1074. **Public Questions:** There were no Public Questions.

1075. **Plans Sub-Committee Minutes and Report dated 27<sup>th</sup> February 2008:** It was moved by Cllr. James, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 27<sup>th</sup> February 2008 be received, approved and adopted.

1076. **Establishment Review Sub-Committee Minutes and Report dated 3<sup>rd</sup> March 2008:** It was moved by the Mayor, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 3<sup>rd</sup> March 2008 be received, approved and adopted.

1077. **Plans Sub-Committee Minutes and Report dated 12<sup>th</sup> March 2008:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 12<sup>th</sup> March 2008 be received, approved and adopted.

1078. **Policy & Resources Committee Minutes and Report dated 13<sup>th</sup> March 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 13<sup>th</sup> March 2008 be received.

On Minute 936 – It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the list of charges in respect of hire of the Mead Suite be amended as set out at Appendix A to these Minutes.

It was further moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT Fees and Charges in respect of the Mead Suite be reviewed in six months.

RESOLVED – THAT subject to the above the Minutes and Report dated 13<sup>th</sup> March 2008 be approved and adopted.

1079. **Plans Sub-Committee Minutes and Report dated 26<sup>th</sup> March 2008:** It was moved by Cllr. James, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 26<sup>th</sup> March 2008 be received, approved and adopted.

1080. **Leisure and Community Committee Minutes and Report dated 27<sup>th</sup> March 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report dated 27<sup>th</sup> March 2008 be received.

On Minute 965 – Skateboard Park – Cllr. Mrs. Stavrou instructed that the Officers follow up as a matter of urgency funding availability from Essex County Council. The Mayor went on to say that County Council had a specific fund available for youth activities.

On Minute 988 – Hillhouse Square – Cllr. Mrs. Webster informed the meeting that this was not the first time that the situation regarding paving had arisen and she had referred the matter to Essex County Council.

RESOLVED – THAT subject to the above the Minutes and Report dated 27<sup>th</sup> March 2008 be approved and adopted.

1081. **Development and Environment Committee Minutes and Report dated 3<sup>rd</sup> April 2008:** It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes and Report dated 3<sup>rd</sup> April 2008 be received.

On Minute 999 – Railings in Highbridge Street – Cllr. Pryde asked for a current situation report.

The Town Clerk informed Members that he had written to the County Officer dealing with this matter advising him of this Council's intentions.

On Minute 1001 – Church Street/Market Square Barrier – Cllr. Mrs. Stavrou asked for a current situation report.

The Town Clerk informed Members that he had responded to County Highways advising that this Council was prepared to administer a scheme to allow access through the proposed barrier.

On Minute 1003 – Street Cleaners Bags – Cllr. Mrs. Stavrou asked for a current situation report.

The Town Clerk informed Members that he had written to Epping Forest District Council as instructed and was awaiting response. The Town Clerk was instructed to advise Members on a regular basis of progress in this matter.

On Minute 1000 – Harold Crescent Highway Improvements – Cllr. Clark informed Members that he had referred this matter to the Member of Parliament.

RESOLVED – THAT subject to the above the Minutes and Report dated 3<sup>rd</sup> April 2008 be approved and adopted.

1082. **Tourist Information Centre Management Sub-Committee Minutes and Report dated 7<sup>th</sup> April 2008:** It was moved by Cllr. Mrs. Webster, seconded and

RESOLVED – THAT the Minutes, Report and Recommendations therein dated 7<sup>th</sup> April 2008 be received, approved and adopted.

1083. **Policy & Resources Committee Minutes and Report dated 10<sup>th</sup> April 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 10<sup>th</sup> April 2008 be received.

On Minute 1030 – Ninefields Community Centre Heating Boilers – Cllr. Watts asked for a current situation report.

The Recreation and Amenities Manager advised Members that a second opinion had been sought and the engineer had confirmed the boiler was unserviceable.

Cllr. Clark went on to ask if this was the same boiler as had been previously repaired. The Officer advised that a circulation pump had been fitted in 2007/08.

Cllr. James then referred to a recent meeting at which two Members suggested that spare parts for this boiler could be easily obtained and asked if they had been successful in doing so.

The Mayor advised Members accordingly.

RESOLVED – THAT subject to the above the Minutes and Report dated 10<sup>th</sup> April 2008 be approved and adopted.

1084. **Plans Sub-Committee Minutes and Report dated 10<sup>th</sup> April 2008:** It was moved by Cllr. James, seconded and

RESOLVED – THAT the Minutes and Report dated 10<sup>th</sup> April 2008 be received.

On Minute 1037 – Declarations of Interest – Cllr. Pryde pointed out that Cllr. Mrs. Brooks had been listed as a political party colleague of an applicant and this should have read fellow District Councillor. It was moved by the Mayor and

RESOLVED – THAT the Minute be amended accordingly.

RESOLVED – THAT subject to the above the Minutes, Report and Recommendations therein dated 10<sup>th</sup> April 2008 be approved and adopted.

1085. **Licensed Bars and Catering Management Sub-Committee Minutes and Report dated 17<sup>th</sup> April 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report dated 17<sup>th</sup> April 2008 be received.

Cllr. Pryde gave a current situation report making specific reference to the completion of works in the Sports Bar.

RESOLVED – THAT subject to the above the Minutes, Report and Recommendations therein dated 17<sup>th</sup> April 2008 be approved and adopted.

1086. **Motions:** There were no Motions in pursuance of Standing Order No. 8.

1087. **Mayor's Announcements, Correspondence and Engagements:** The Mayor informed Members that he had attended the opening of the cemetery extension at Upshire Church and had been invited to the unveiling of the Interpretation Boards around the Church and Countryside Centre area. The Mayor went on to say that he had received a letter of appreciation from the Bar Manager and bar staff involved in the recent incident in the Town Hall Bar.

RESOLVED – THAT this information be noted.

1088. **Appreciation:** The Town Clerk referred to a letter of appreciation from the District Council's Museum Officer in respect of the contribution towards the cost of purchasing the King Harold Penny. It was moved by the Mayor and

RESOLVED – THAT the correspondence be noted.

1089. **Draft Calendar of Meetings 2008/2009:** Members referred to the Draft Calendar of Meetings. Cllr. Watts informed Members that certain meetings did clash with meetings of the Audit and Governance Committee at Epping Forest District Council of which he was a member. Following discussion it was moved by Cllr. Watts, seconded and

RESOLVED – THAT (a) the Draft Calendar of Meetings for 2008/2009 be approved and  
(b) copies be emailed to all Members.

1090. **Market Re-Launch and Fun Day:** Members referred to the Manager's Report. Cllr. Pryor went on to say that two of the Public Houses in the Market Square had agreed to put refreshments stalls outside their premises. Following a full discussion it was moved by the Mayor and

RESOLVED – THAT (a) rent for Tuesday 13<sup>th</sup> May be waived,  
(b) banners be displayed in Sun Street advertising the event and  
(c) appropriate press releases in respect of the tabletop sale and fun day be arranged.

1091. **Local Government (Miscellaneous Provisions) Act 1982 Street Trading, Brooker Road, Waltham Abbey:** Members noted an application for renewal of a Street Traders Licence for a site in Brooker Road. It was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT no objection be made.

1092. **Essex County Council – Concordat:** The Town Clerk referred Members to copies of the Concordat between Essex County Council and the Essex Association of Local Councils on behalf of Essex Quality Parish and Town Councils. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1093. **NALC -Report of the Chief Executive:** Members referred to the April 2008 report of the NALC Chief Executive and it was moved by the Mayor and

RESOLVED – THAT the report be noted.

1094. **Cross Party Inquiry into Childhood Leukaemia and Power Lines:** The Town Clerk informed Members that a copy of this report was available in the Members Room. It was moved by the Mayor and

RESOLVED – THAT this be noted.

1095. **Status List:** Members referred to the Status List and the Town Clerk gave a current situation report in respect of the Golf Driving Range. Cllr. Clark referred to the need for replacement bollards in Thaxted Way and asked that the Officers write to Essex County Council on this matter. It was moved by the Mayor and

RESOLVED – THAT subject to the above the Status List be noted.

1096. **Annual Town Meeting:** The Town Clerk informed Members that on the instruction of the Leader of Council the date of the Annual Town Meeting had been changed from Thursday 29<sup>th</sup> May to Tuesday 20<sup>th</sup> May. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1097. **Essex County Council – Highways:** The Town Clerk advised Members that Cty. Cllr. Hume, the Cabinet Member for Highways and Transportation, had agreed to attend the Policy and Resources Committee on 12<sup>th</sup> June 2008. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1098. **Interpretation Boards:** The Town Clerk reminded Members that the Interpretation Boards recently installed by the King Harold Day Committee were to be unveiled on Monday 28<sup>th</sup> April by the Lord Lieutenant of Essex. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

1099. **Acting Up Theatre Company:** Members noted a request from the Acting Up Theatre Company to use the Council's Armorial Bearings on their headed paper and web site. This is to reflect the support that the Council has given. The Town Clerk also advised Members that the Theatre Company had produced a copy of the Coat of Arms which they suggested could be installed on the proscenium arch of the stage. Following a full discussion in which Cllr. Watts stated that the Council must be careful how the armorial bearings are used it was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED - THAT the Officer seek appropriate advice in respect of the use of the use of the Council's armorial bearings.

It was further moved by the Mayor and

RESOLVED - THAT arrangements be made for the copy of the coat of arms to be presented at the Special Meeting of the Council on the 22<sup>nd</sup> May 2008.

1100. **Use of Town Mead Leisure Park:** Members noted a request from Enterprise Rent-a-Car of Harlow to rent an area of Town Mead Leisure Park for a barbecue on Saturday 7<sup>th</sup> June for a staff fun day, they will be using their own caterers. Following discussion it was moved by the Mayor and

RESOLVED – THAT a charge of £200.00 be made.

1101. **Environment Agency:** The Town Clerk referred to correspondence received from the Environment Agency advising that they had acted in error when stating that a paragraph 19A Complex Waste Exemption was required in respect of storage of materials at Town Mead Leisure Park. The Agency advised that a paragraph 17 Simple Exemption only was required and the Environment Agency Officer apologised to the Town Council for this error. It was moved by the Mayor and

RESOLVED – THAT the correspondence be noted.

1102. **Town Mead Leisure Park – Proposed Environmental Investigation:** Members referred to the Officers Report in respect of proposed investigation by Epping Forest District Council into soil contamination at Town Mead Leisure Park. Cllr. Mrs. Stavrou stated that the points made in the report were very relevant and the Officers should be commended for the comprehensive report now before Members. Following a full discussion it was moved by the Mayor and

RESOLVED - THAT the Officers arrange a site meeting at which the Mayor and Leader of Council would attend.

1103. **Football Youth Initiatives:** The Recreation and Amenities Manager advised Members that Tottenham Football Club who had recently promoted a youth football initiative at Larsen Recreation Ground wished to use Ninefields Recreation Area from 7<sup>th</sup> May to 9<sup>th</sup> July 2008 (Wednesday evenings). The Officer went on to say that Arsenal Football Club were arranging a One Week Youth Football initiative event at Town Mead from 11<sup>th</sup> to 15<sup>th</sup> August 2008. It was moved by the Mayor and

RESOLVED – THAT the information be noted and the Officers continue with these arrangements.

1104. **Exclusion of Press and Public:** It was moved by the Mayor and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the meeting.

1105. **Minutes – Part B:**

1106. **Minutes and Reports – Part B:**

1107. **Ninefields Community Centre:**

- 1108. **CCTV:**
- 1109. **Freeman of the Town:**
- 1110. **Staff:**
- 1111. **Golf Driving Range:**

**S.C. PRYDE - MAYOR**

