

COUNCIL MEETING
21st FEBRUARY 2008

- * Cllr. S.C. Pryde (Mayor)
- “ A.L. James (Deputy Mayor)
- * “ Mrs. P.C. Brooks
- * “ A.B. Clark
- “ J. Collier
- * “ Mrs. R. Gadsby
- * “ W.J. Pryor
- * “ Mrs. S.A. Stavrou
- * “ A.P. Watts
- * “ Mrs. E.A. Webster

* Denotes Members present.

In attendance: Town Clerk and Recreation and Amenities Manager.

847. **Apologies for Absence:** Apologies for absence were received from Cllr. James.

848. **Declarations of Interest:**

Member	Item	Interest	Reason	Action
Cllr. S. Pryde	Highway Repairs at Amesbury	Personal	Resident of Amesbury	Remained

849. **Minutes:** RESOLVED – THAT the Minutes of the Meetings of the Council held on 20th December 2007 and 24th January 2008, copies of which had been previously circulated to all Members, be taken as read, approved as a correct record and signed by the Mayor.

850. **Questions:** There were no questions in pursuance of Standing Order No. 10.

851. **Public Questions:** There were no Public Questions.

852. **Plans Sub-Committee Minutes and Report dated 9th January 2008:** It was moved by Cllr. Clark, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 9th January 2008 be received, approved and adopted.

853. **Tourist Information Centre Management Sub-Committee Minutes and Report dated 14th January 2008:** It was moved by Cllr. Mrs. Webster, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 14th January 2008 be received.

The Mayor referred to the Tourist Information Centre premises being shared with a catering outlet and it was moved by the Mayor and

RESOLVED - THAT the dividing wall between the two units be increased to ceiling height.

RESOLVED – THAT subject to the above the Minutes and Report including the Recommendations therein dated 14th January 2008 be approved and adopted.

854. **Plans Sub-Committee Minutes and Report dated 16th January 2008:** It was moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 16th January 2008 be received, approved and adopted.

855. **Leisure & Community Committee Minutes and Report dated 17th January 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report dated 17th January 2008 be received.

On Minute 722 – Town Mead Leisure Park detailed Programme of Works from Thames Water - Cllr. Watts asked for a current situation report. The Recreation and Amenities Manager informed Members that he had contacted Thames Water and was waiting a full response. This matter will be pursued.

RESOLVED – THAT subject to the above the Minutes and Report dated 17th January 2008 be approved and adopted.

856. **Development & Environment Committee Minutes and Report dated 17th January 2008:** It was moved Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT the Minutes and Report dated 17th January 2008 be received.

On Minute 755 – Vehicle Access, Market Square/Sun Street - Cllr. Watts asked for a current situation report. The Town Clerk informed the meeting that he had written to the Highways Authority with the Council's request.

On Minute 756 – Street Cleaning – Cllr. Pryor asked if the Street Sweeping Schedule had been received. The Town Clerk informed the meeting that the request had been made and he had been advised by the District Council Street Cleaning Manager that the schedule was still being prepared and a copy would be available by the end of March 2008.

On Minute 758 – ECC Highway Proposals 2008/2009 – Amesbury Highway Surface and Kerbs – the Mayor asked for a current situation report. The Recreation and Amenities Manager informed Members that he had discussed this with the Area Highways Officer who was investigating an improved fixing agent for kerb stones. The Mayor asked Cllr. Mrs. Webster to pursue this in her capacity as County Councillor. The Mayor also asked that a site meeting be arranged.

RESOLVED – THAT subject to the above the Minutes and Report dated 17th January 2008 be approved and adopted.

857. **Town Twinning Joint Sub-Committee Minutes and Report dated 21st January 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 21st January 2008 be received.

The Mayor referred to the proposed Joint Civic/Twinning Association visit to Hoerstel which would take place over the weekend of June 7th/8th. The Town Clerk asked Members to advise him at the earliest opportunity of their intention to join the visit.

RESOLVED – THAT subject to the above the Minutes and Report including the Recommendations therein dated 21st January 2008 be approved and adopted.

858. **Town Promotions Sub-Committee Minutes and Report dated 21st January 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 21st January 2008 be received, approved and adopted.

859. **Policy & Resources Committee Minutes and Report dated 24th January 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 24th January 2008 be received, approved and adopted.

860. **Plans Sub-Committee Minutes and Report dated 30th January 2008:** It was moved by Cllr. Mrs. Gadsby, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 30th January 2008 be received.

On Minute 792 – Cllr. Pryor asked for a current situation report. Cllr. Mrs. Stavrou explained that relocation sites offered to 02 were all unacceptable for various valid reasons. The existing site had been selected for specific purposes connected with boosting the telecommunications signal in that area. Cllr. Mrs. Stavrou went on to say that Epping Forest District Council was to take enforcement action in respect of this installation and had indicated that if this failed they would pursue the matter further.

RESOLVED – THAT subject to the above the Minutes and Report including the Recommendations therein dated 30th January 2008 be approved and adopted.

861. **Market Development Working Group Minutes and Report dated 4th February 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report including the Recommendations therein dated 4th February 2008 be received.

On Minute 798 – Market Re-launch – Cllr. Mrs. Brooks asked if the date minuted for the re-launch was definite. The Mayor confirmed that this was so.

RESOLVED – THAT subject to the above the Minutes and Report including the Recommendations therein dated 4th February 2008 be approved and adopted.

862. **Licensed Bars and Catering Sub-Committee Minutes and Report dated 4th February 2008:** It was moved by Cllr. Pryde, seconded and

RESOLVED – THAT the Minutes and Report together with the Recommendations therein dated 4th February 2008 be received.

Cllr. Mrs. Stavrou asked for a current situation report in respect of the building works at Town Mead Sports and Social Club. The Mayor informed Members that plastering would be completed in two days, all electrical cabling was installed and first fix plumbing would be commenced the following week.

RESOLVED – THAT subject to the above the Minutes and Report together with the Recommendations therein dated 4th February 2008 be approved and adopted.

863. **Plans Sub-Committee Minutes and Report dated 13th February 2008:** It was moved by Cllr. Mrs. Brooks, seconded and

RESOLVED – THAT the Minutes and Report together with the Recommendations therein dated 13th February 2008 be received, approved and adopted.

864. **Policy & Resources Committee Minutes and Report dated 14th February 2008:** It was moved by Cllr. Watts, seconded and

RESOLVED – THAT the Minutes and Report dated 14th February 2008 be received.

On Minute 840 – Status List – the Mayor referred to his proposal that the Officers report on the lease between this Council and Epping Forest District Council in respect of the Ninefields Community Centre. Cllr. Pryor then referred to the structural condition of the Community Centre and it was moved by Cllr. Pryor, seconded and

RESOLVED – THAT the Officers arrange for “tell tales” to be fixed to the building to monitor further movement.

RESOLVED – THAT subject to the above the Minutes and Report dated 14th February 2008 be approved and adopted.

865. **Motions:** There were no Motions in pursuance of Standing Order No. 8.
866. **Mayor's Announcements, Correspondence and Engagements:** The Mayor informed Members that in company with Cllr. Mrs. Stavrou, the Leader of Council, he had attended the launch of the Essex County Council Concordat with Town and Parish Councils held recently at the House of Commons. He had also attended the recent opening of the new Church Centre and would be attending the Town Partnership Dinner at the House of Commons on Thursday next, 28th February 2008.

RESOLVED – THAT this information be noted.

867. **The Essex County Council (Various Roads, Various Parishes, Epping Forest) (Restriction of Waiting) (Amendment No. 14) Order 2008:** Members referred to the Public Notice in respect of the above and it was moved by the Mayor and

RESOLVED – THAT the information be noted.

868. **NALC – Report of the Chief Executive:** The Town Clerk referred Members to the December report of the NALC Chief Executive which had been enclosed for information. It was moved by the Mayor and

RESOLVED – THAT the report be noted.

869. **Status List:** Members referred to the Status List in the following terms;

The Mayor referred to a request from the developers of the driving range for car parking arrangements and explained that in his opinion two options should be put forward being;

- (a) The developers be permitted to rent further space for the provision of a car park for 20 spaces for the sole use of their patrons or
- (b) The developers be allowed the use of an area of land free of charge to develop a 50 to 60 space car park to be shared with the Town Council.

It was moved by the Mayor and

RESOLVED – THAT the developers be advised accordingly.

Cllr. Mrs. Gadsby then referred to District Council's proposal to install a temporary CCTV system in the Cornmill Car Park in an attempt to deter "joy riders" using the area during the night and early morning. Cllr. Mrs. Stavrou went on to explain how the temporary CCTV system operated.

Cllr. Clark referred to quotes for the Cemetery extension and the Recreation and Amenities Manager explained that these were in respect of clearing and levelling the ground.

Cllr. Clark then referred to the agreement with Larsens Tennis Club that the Town Council would clean the surface of the tennis courts. The Recreation and Amenities Manager said this work had been arranged to take place the following week. It was moved by the Mayor and

RESOLVED – THAT subject to the above the Status List be noted.

870. **Underage Sales Hotline:** The Town Clerk informed Members that the Epping Forest District Council Safer Communities Team had set up an Underage Sales Hotline to make it easier for people to report the illegal sale of age restricted goods to young people. It was moved by the Mayor and

RESOLVED – THAT this information be noted.

871. **Bayeux History Fair:** The Town Clerk informed Members that the Bayeux History Fair would take place over the weekend of 5th/6th July this year and the Town Council together with groups such as the King Harold Day Committee and the Museum had been asked if they would like to participate. Following discussion it was moved by the Mayor and

RESOLVED – THAT the Town Council participate by taking a stand at the Fair and that they invite the King Harold Day Committee and the Museum to join them.

872. **1APP – Application Forms and Draft Validation Checklists:** Members referred to the District Council’s Consultation in respect of the new National Planning Application Form and it was moved by Cllr. Watts, seconded and

RESOLVED – THAT this item be referred to the next meeting of the Plans Sub-Committee.

873. **Voluntary Action Epping Forest – Sustainable Communities:** The Town Clerk informed Members that Voluntary Action Epping Forest had arranged a Stake Holders meeting on 14th March at their offices to discuss the Government Agenda to achieve Sustainable Communities and the Town Council had been invited to be represented. Cllr. Watts referred to this initiative and went on to say that NALC would be advising larger local authorities on how to take forward the Government proposal of the Power of Wellbeing. Cllr. Watts’s view was that the Sustainable Communities Initiative should be taken forward by the Town Council. Following further discussion it was moved by Cllr. Mrs. Stavrou, seconded and

RESOLVED – THAT Cllr. Watts attend the initial meeting and report back to the Council.

874. **Exclusion of Press and Public:** It was moved by the Mayor and

RESOLVED – THAT in view of the confidential nature of the business to be transacted and listed below, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

875. **Minutes – Part B:**

876. **Minutes & Reports – Part B:**

877. **Staff:**

S.C. PRYDE - MAYOR

